



2026 STEP POSITIONS

YUKON GOVERNMENT

STEP-26001-G LOCAL GOVERNMENT DATA & INFORMATION ANALYST COMMUNITY SERVICES - CORPORATE AFFAIRS

The successful applicant will be a member of the Community Affairs team who is responsible for the municipal act and works very closely with municipalities and local advisory councils in the Yukon. This position will be responsible for providing research and administrative support specifically in developing tools and resources that will support the Community Affairs branch and local governments. This position will also lead a branch-level records management project. The ideal candidate possesses the following qualifications: communication, listening, organization, and interpersonal skills; ability to work both independently and as part of a team; advanced competency with basic Microsoft 365 programs including Excel, PowerPoint, Word, One Drive, and SharePoint; research and data compilation skills; knowledge of local government structures would be beneficial.

This position is preferred to persons of Yukon First Nations ancestry, Canadian Indigenous ancestry and to persons with disabilities.

Field of Study: This position is best suited to students who are currently enrolled in programs related to Business Administration or Political Science.

STEP-26002-G COMPUTER SUPPORT ANALYST COMMUNITY SERVICES - FINANCE, SYSTEMS & ADMINISTRATION

As part of a systems team, the Computer Support Analyst will help install, support, maintain and upgrade about 500 desktop/laptop computers, tablets, smartphones, peripherals and associated network devices in the department of Community Services. This position is responsible for organizing, prioritizing and performing computer troubleshooting calls and upgrades, following up with internal clients to resolve issues in a timely manner, and ensuring client satisfaction. They will document issues and solutions, taking corrective action where necessary to prevent repeats. They may plan and implement small projects. With 21 different branches, ranging from Public Libraries to Emergency Medical Services, Wildland Fire, Building Safety, and Sports and Recreation, Community Services Information Technology supports a wide variety of environments and applications and uses information technology to provide services to our clients.

This position is preferred to persons of Yukon First Nations ancestry, persons of Canadian Indigenous ancestry, and persons with disabilities.

Field of Study: This position is best suited to students who are currently enrolled in programs related to Computer Science, Computer Information Systems or Engineering.

Conditions of Employment: Class 5 driver's license, travel, security check. Some lifting e.g. moving computers, monitors, printers, etc. and crawling under desks etc.

STEP-26060-F PROPERTY TAXATION ASSISTANT COMMUNITY SERVICES - PROPERTY ASSESSMENT & TAXATION

The Property Taxation Assistant (PTA) will work closely with the Property Tax Administrator during the property taxation cycle. The cycle begins when tax notices are mailed, includes various financial transactions as they occur, and ends with the collection of past due accounts and the lien process. The PTA also ensures that legislation, regulations, policies and procedures are followed. This position will provide a high level of customer service, assisting clients at the front counter, as well as receiving their payments. Additional responsibilities include reconciling and entering online payments into the tax system, running reports and preparing cash blotters. The Property Taxation Assistant will also be exposed to the Yukon Home Owner Grant program and prepare journal entries for homeowner grants, as well as reconciling homeowner grant claims for municipalities and processing cheque requisitions for accounts payable. This position will also assist with the collection procedures for overdue property tax accounts and general administrative support where required.

This position is preferred to persons of Yukon First Nations ancestry, persons of Canadian Indigenous ancestry, and persons with disabilities.

Field of Study: Completion of first-year or higher in Business Administration, Accounting or related field of study

STEP-26003-G COMMUNICATIONS ASSISTANT
COMMUNITY SERVICES - WILDLAND FIRE MANAGEMENT

Wildland Fire Management's Communications Assistant is an integral part of the branch's summer wildfire information team. Working closely with two fire information officers who are responsible for providing wildfire updates to the public and community and government stakeholders, the Communications Assistant has the opportunity to develop their skills and confidence by preparing a variety of community relations products that are widely read and trusted. Due to the small size of this team, the Communications Assistant will have frequent exposure to a fast-paced workplace where many different forms of public and stakeholder relations take place. The Communications Assistant will become familiar with the wildland fire operations, and the basic concepts of fire ecology in order to confidently describe core concepts to support Wildland Fire Management's actions. During periods of decreased wildfire activity, the Communications Assistant will have the chance to work on public outreach projects that give them the chance to explore methods or media that advance their studies or an area of personal interest.

This position is preferred to persons of Yukon First Nations ancestry and Canadian Indigenous ancestry.

Field of Study: This position is best suited to students who are currently enrolled in programs related to Journalism, Political Science or Communications.

Conditions of Employment: Class 5 driver's license, travel, shift work or weekends or on call. The level of operational work depends directly on the level of territorial wildfire activity. During periods of extended high wildfire danger, the applicant's direct supervisor may work from a community for extended periods of time. No matter the circumstances, the applicant will always have access to their direct supervisor or an alternate. Participation in operational rules requires supplemental occupational and safety training that is offered in-house to the applicant. Certain tasks, such as aerial observation, require the use of provided personal protective equipment. During public engagements, the applicant may be required to wear a uniform that is also provided by the workplace.

STEP-26004-G FUELS MANAGEMENT TECHNICIAN (2 positions)
COMMUNITY SERVICES - WILDLAND FIRE MANAGEMENT

The incumbent will aid in planning, administration, operations, and monitoring of FireSmart and fuels management projects within Wildland Fire Management's Prevention and Mitigation unit. This role will focus largely on field work including assisting in large scale tree planting and related silviculture activities, collecting data from previously treated fuel management project sites as well as the planning, layout and inspection of ongoing or future projects. Field work will include working outdoors in adverse weather conditions and dealing with insects and potential wildlife encounters. The incumbent will utilize a variety of tools to collect data including GPS devices, field/forestry equipment and tablets along with a suite of software for which the incumbent will receive training. The incumbent should be comfortable working independently and with a small team (2-3) and be prepared for occasional encounters with clients including contractors. When the incumbent is not in the field, they will work in an office environment at Wildland Fire Management's headquarters. Office work will consist primarily of data entry, report writing, GIS mapping and analysis, and assisting Prevention and Mitigation Unit staff with a variety of tasks including but not limited to contract development, policy review, environmental assessment, and data management/organization. Training opportunities will be made available to the incumbent and a training plan will be discussed and established in the first month of the position.

This position is preferred to persons of Yukon First Nations ancestry, persons of Canadian Indigenous ancestry, and persons with disabilities.

Field of Study: This position is best suited to students who are currently enrolled in programs related to Forestry, Natural Resource Management or Geography.

Conditions of Employment: Class 5 driver's license, travel, weekends/overtime/on call.

STEP-26005-G COMMUNICATIONS COORDINATOR
EDUCATION - COMMUNICATIONS

The Communications Coordinator is a dynamic and exciting professional position that supports the day-to-day business of Education's Communications team. Duties include media monitoring, photo and video work, reviewing communications plans, researching or otherwise assisting communications analysts, drafting or editing a variety of simple communications material and general support for the unit. This is a great position for someone who wants to learn more about the world of government communications on a strong and experienced team. If you are a self-starter with an appetite for learning, we'd love to hear from you! You'll gain experience and new skills in the realms of writing, editing, critical thinking and organization.

This position is preferred to persons of Yukon First Nations ancestry, persons of Canadian Indigenous ancestry and persons with disabilities.

Field of Study: This position is best suited to students who are currently enrolled in programs related to Communications, Journalism or Political Science.

Conditions of Employment: Travel

STEP-26006-G ASSISTANT SUPPORT TECHNICIAN (2 positions)

EDUCATION - ITSS

The Assistant Support Technician will be tasked with reporting to and assisting IT & Support Services Technicians with routine activities including: imaging new school and office computers; reimaging current school and office computers; installing software and testing both hardware and software in MacOS and Windows environments; providing first level technical support for computers, mobile devices, printers and networks; moving equipment and peripherals between school and office locations; tracking and managing inventories. There will be daily trips to schools as well as multiple overnight road trips to various Yukon communities. Trips last two to four days.

Field of Study: This position is best suited to students who are currently enrolled in programs related to Computer Science, Information Technology or Engineering.

Conditions of Employment: Class 5 driver's license, travel, security check, ability to routinely lift up to 50 lbs.

STEP-26007-G ASSISTANT PROJECT OFFICER

EDUCATION - OPERATIONS

The Assistant Project Officer will support the Department of Education's Facilities branch in the planning, coordination, and delivery of school maintenance and capital projects across the Yukon. Working under the guidance of experienced Facilities Project Managers, the student will assist with day-to-day project activities, including documentation, scheduling, budgeting, and communications with contractors, consultants, and school staff. This role provides hands-on experience in project management and facilities operations within a government environment, offering valuable exposure on how educational infrastructure is maintained and improved to support Yukon schools. Key responsibilities will include supporting project managers in coordinating and tracking capital maintenance and construction projects across multiple schools sites; participating in project meetings and site visits to observe work progress and ensure compliance with project requirements; helping monitor project timelines and expenditures, ensuring alignment with department goals and annual budgets; assisting with procurement processes, including gathering information for tenders and request for proposals; maintaining accurate electronic project records and files using internal systems and tools; supporting the evaluation of project performance at prepare summaries or reports as required; work collaboratively with the Health and Safety Coordinator to promote safe work practices, review site safety measures, and support compliance with departmentally safety standards. Through this experience the student will develop practical skills in project coordination, budgeting and scheduling; gain exposure to procurement processes, building systems, and construction site operations; learn how government departments manage capital and maintenance projects from initiation to completion; strength and abilities in communication, teamwork and partner engagement; build professional confidence in using project management tools and managing multiple priorities; enhanced critical thinking, problem solving, and organizational skills essential for careers in project delivery or facilities management.

This position is preferred to persons of Yukon First Nations ancestry, Canadian Indigenous ancestry and to persons with disabilities.

Field of Study: This position is best suited to students who are currently enrolled in programs related to Engineering, Business or Project Management.

Conditions of Employment: Class 5 driver's license, travel, shift work/weekends/on call, criminal records check.

STEP-26008-G STUDENT DATA ANALYST

EDUCATION - PERFORMANCE & ANALYTICS

The summer students position in the Performance and Analytics unit with the Department of Education is an opportunity to gain hands-on experience in data analysis, business intelligence (BI) development, and educational performance analysis. Daily tasks include collecting, cleaning, and analyzing educational data to identify trends and patterns. The student will work with Power BI to create interactive dashboards and reports, enhancing their BI development skills. They will also develop data visualization capabilities, improving their ability to present data effectively to non-technical audiences. Students may collaborate on research projects related to educational performance and prepare reports summarizing findings. The work environment fosters teamwork, communication, and problem solving, with opportunities for independent projects based on the student's level of expertise. Qualifications for the position include a background in data analysis, knowledge of statistical methods, and proficiency in data analysis tools. The position offers practical experience, networking, and resume enhancement, while building new skills in data analysis, BI development, research, and communication. It provides valuable insights into the education sector and offers a pathway to a future career in data analysis, education, or related fields.

This position is preferred to persons of Yukon First Nations ancestry, Canadian Indigenous ancestry and to persons with disabilities.

Field of Study: This position is best suited to students who are currently enrolled in programs related to Data Science, Computer Science and Education.

STEP-26009-G PROGRAM DELIVERY ASSISTANT

EDUCATION - POST-SECONDARY AND FUTURE SKILLS

The successful candidate will work closely with the Student Financial Services and Apprenticeship teams to support Yukon students in post-secondary education. This role includes maintaining data and file management, liaising with clients and partners, developing tools and resources for our clientele, conducting research and interpreting legislation, working with government policies, and general administrative duties. The work will provide practical experience with daily activities around research, analysis, and creation of materials, providing results to the teams, using databases, as well as exposure to government processes, policies and legislature. We are looking for a motivated individual who is organized, detail oriented, and enjoys being part of a fast-paced team dynamic.

This position is preferred to persons of Yukon First Nations ancestry, Canadian Indigenous ancestry and to persons with disabilities.

Field of Study: This position is best suited to students who are currently enrolled in programs related to Business Administration, Public Administration or Commerce.

STEP-26010-G RESEARCH & EVALUATION ASSISTANT

EDUCATION - STUDENT SUPPORT SERVICES

Student Support Services is a small but mighty team dedicated to supporting Yukon educators to meet students' learning needs. A diverse team of consultants work to ensure that every Yukon student can meet learning goals, access their curriculum and be included in their school community. This position will provide critical, hands-on support for an evaluation project in partnership with Yukon University dedicated to learning more about the needs and best practices for service delivery for students in K-12 Yukon schools. The Research and Evaluation Assistant will compassionately gather data from participants, including students, families and educators; assist with data management, transcription and data analysis; assist with report drafting; assist with other administrative tasks as required; assist the Student Support Services consultants to prepare for the upcoming school year. Training will be provided. Benefits include gaining real world research experience in both quantitative and qualitative research; learn about the intersection of education, disability and health in a meaningful way; and making an impact on the lives of students and educators by providing useful evaluation data for decision makers.

This position is preferred to persons of Yukon First Nations ancestry, Canadian Indigenous ancestry and to persons with disabilities.

Field of Study: This position is best suited to students who are currently enrolled in programs related to Education, Sociology or Psychology.

Conditions of Employment: Class 5 driver's license, travel, criminal records check. As you will be collecting data from human participants about difficult times in their lives, you may find some of the experiences they share to be distressing, or if you are a person with lived experience, you may find that some of the experiences shared bring up some challenging feelings about your own experience. The Government of Yukon has mental health supports you will have access to, but potential applicants should consider if this type of experience will be of interest to them given the possible exposure to mental distress.

STEP-26011-G AGRICULTURE RESEARCH ASSISTANT

ENERGY, MINES & RESOURCES - AGRICULTURE

The Agriculture Research Assistant will primarily assist in the research and field trials undertaken by the Agriculture Branch. This will include assisting with experimental design, maintaining field sites & demonstration plots, and the collection of data. This position will operate a range of field and data collection equipment including data loggers, ATVs and water pumps. Most of the work will occur near Whitehorse with daily trips to the research sites. Office work will involve researching various agriculture related topics, inputting field data, managing soil & feed samples and assisting with a range of programs and events. The Agriculture Research Assistant will also play a critical role working in the field with the Grazing Management Coordinator, Agriculture Land Resources Officer, and the Agriculture Development Officer assisting with the collection of relevant data and soils information. This will potentially take the student into the backcountry of the Yukon, and they must be physically fit, capable of walking for a full day through variable terrain and vegetation.

Field of Study: This position is best suited to students who are currently enrolled in programs related to Agriculture, Environmental Studies or Forestry.

Conditions of Employment: Class 5 driver's license, travel, first aid. Must be ok with physical work, getting dirty or muddy periodically, capable of lifting 50 lbs. and comfortable driving a full-sized truck and working outside in remote locations. If the student does not already have their first aid certificate, then they will need to take the course once hired.

STEP-26012-G ENERGY PROGRAM INTERN

ENERGY, MINES & RESOURCES - ENERGY

The Government of Yukon's Energy branch has an opportunity for a passionate and motivated student to help deliver, develop and evaluate energy efficiency and renewable energy programs to reduce the Yukon's energy use and greenhouse emissions. The student will be responsible for assisting in the delivery of energy efficiency and renewable energy funding programs for businesses, NGOs, municipalities, First Nations governments and development corporations and Yukon citizens, with the opportunity to work on a range of projects depending on the student's interests. This includes delivering the Good Energy program for large commercial and institutional buildings, providing rebates and upfront financing for homeowners to complete deep energy retrofits, and working to electrify Yukon's transportation sector. The student will be responsible for reviewing potential projects, developing work plans, drafting payment agreements and following up on project progress. The student may also conduct research and analysis into energy efficiency and renewable energy programs and policies in Yukon and Canada for the purpose of evaluating existing programs and recommending new programs or modifications to existing initiatives. This position will expose the student to a range of energy efficiency and renewable energy programs and policies and the strategic considerations that go into program design and delivery. The student will also have the opportunity to meet and work with key stakeholders involved in energy and greenhouse gas reductions in the Yukon.

Field of Study: This position is best suited to students who are currently enrolled in programs related to Energy, Applied Science or Administration.

STEP-26013-G ASSISTANT FOREST TECHNICIAN

ENERGY, MINES & RESOURCES - FOREST MANAGEMENT

Working with the Forest Management branch, the Assistant Forest Technician will assist the Forest Management branch programs with field work (tree measurements and re-measuring permanent sample plots, timber planning and layout, forest health, research plots, etc.) and office work (data entry, report writing, mapping planning, etc.). With this position, there will be an emphasis on fieldwork near Whitehorse (day trips) and occasionally in communities (overnight). This position will spend time at the Gunnar Nilsson Mickey Lammers Research Forest, located 15 minutes north of Whitehorse on the Klondike Highway. Duties at the research forest may include general maintenance around infrastructure and trails, plot measurements, trail building, etc.

This position is preferred to persons of Yukon First Nations ancestry and persons of Canadian Indigenous ancestry.

Field of Study: This position is best suited to students who are currently enrolled in programs related to Forestry, Natural Resources or Geography.

Conditions of Employment: Class 5 driver's license, travel, first aid/CPR. Travel to remote locations outside of Whitehorse with some overnight stays as well as field work near Whitehorse (day trips) is required.

STEP-26014-G ASSISTANT LAND OFFICER

ENERGY, MINES & RESOURCES - LAND MANAGEMENT

Assistant Lands Officers work within a team of professionals to manage Yukon lands for the benefit of all. They will experience a broad array of files and see firsthand the challenges and impacts of making decisions that affect people and the land. Example of files include lot sales, land leases, quarries and land applications. Assistant Lands Officers are the engine that keep the Lands Management Branch running and functioning in a fast-paced environment. Assistant Lands Officers will work as a team to provide administrative support to the branch including file management, the tracking of fees owed, and providing client services. Day-to-day work will include working with the other Assistant Lands Officers on ongoing branch initiatives such as record management and clean up. They will be assigned to work with Senior Lands Officers on specific Land Management files, and they will work with the finance section to track invoices and monies owed. This position will answer directly to the manager of Land Client Services and will be trained within the team.

Field of Study: This position is best suited to students who are currently enrolled in programs related to Business Administration, Natural Resource Management, or Science.

STEP-26015-G ANIMAL HEALTH & WELFARE ASSISTANT

ENVIRONMENT - ANIMAL HEALTH UNIT

The student will be involved in a wide range of Animal Health Unit (AHU) tasks and activities, assisting the program veterinarians, laboratory coordinator, Chief Veterinary Officer (CVO) and animal protection and control officers in the laboratory, field and office. The student will gain experience in delivering animal health and welfare programs and conducting animal health and disease surveillance. The main responsibilities of this position will focus on the collection, analysis and reporting of data for wildlife and domestic animal health and welfare and public health programs in Yukon and supporting the unit staff in the field and in the laboratory. The student will provide support for day-to-day activities including data entry, report writing, literature reviews, biological and disease sample collection, sample analysis, assisting with animal post-mortems, and participating in fieldwork and community veterinary clinics and outreach. The STEP student will be required to participate in work that is physically demanding, including work with live and dead wildlife and domestic animals, and will require use of personal protective equipment and operation of laboratory equipment such as fume hoods, hoists and vices. Travel in vehicles and boats may be required.

This position is preferenced to persons of Yukon First Nations ancestry and persons of Canadian Indigenous ancestry.

Field of Study: This position is best suited to students who are currently enrolled in programs related to Veterinary Medicine, Public Health or Biology.

Conditions of Employment: Class 5 driver's license, travel, first aid/CPR. The student will frequently handle dead animal carcasses and portions of carcasses and will frequently be exposed to unpleasant odors. The student may be exposed to parasites or pathogens, may be required to work with potentially toxic chemicals and compounds, and will work with sharp knives and other dissection equipment. The student will be provided with adequate training, supervision and personal protective equipment as required. The student will have the option to receive rabies vaccination with costs covered by the employer.

STEP-26016-G ASSISTANT CUMULATIVE EFFECTS TECHNICIAN
ENVIRONMENT - FISH & WILDLIFE

As the Assistant Cumulative Effects Technician, you will perform hands-on work helping a team of biologists and technicians conduct summer camera trapping work. You will be traveling to remote areas of the Yukon, traveling by truck, UTV or helicopter to help check, deploy and retrieve wildlife cameras and to conduct vegetation surveys. Day-to-day you will be responsible for assisting with field logistics (preparation and demobilization of multiday field programs); setting up and testing wildlife cameras; collecting field data; gear maintenance; organizing data and samples; and data entry. This position may also help with the Community Ecological Monitoring Program (CEMP), small mammal surveys and a variety of field work supervised by other programs within the Fish and Wildlife branch. This position requires a high attention to detail and includes work that can be physically demanding at times (e.g., lifting heavy boxes, walking long distances over varied terrain while carrying a heavy pack), and occurs in inclement weather. It is therefore necessary for all applicants to have experience and be comfortable working or recreating in the outdoors. This position will require a flexible schedule with the capacity to work varied and long hours.

This position is preferenced to persons of Yukon First Nation ancestry or Canadian indigenous ancestry.

Field of Study: This position is best suited to students who are currently enrolled in programs related to Ecology, Environmental Science or Natural Resource Management.

Conditions of Employment: Class 5 driver's license, travel, shift work/weekends, first aid/CPR.

STEP-26017-G ASSISTANT WILDLIFE TECHNICIAN
ENVIRONMENT - FISH & WILDLIFE

The Assistant Wildlife Technician will work with Yukon Government's Senior Wildlife Biologist and associated program staff and partners to carry out various wildlife inventory, monitoring, and research projects in the territory. Duties will include a mix of work in the field or lab. Field duties may involve work in remote settings monitoring various wildlife species with a focus on species at risk. Lab work will include procuring and processing biological samples or working on datasets in Excel or a GIS to enter or extract biological data for management purposes. The student will work in a team-based environment that often includes other government biologists, university professors and graduate students and First Nations staff. Representative projects the student may work on include: 1) capture of various smaller mammals, 2) radiotelemetry, 3) monitoring wildlife with camera traps and other remote sensing instruments, 4) non-invasive surveys of wildlife or their signs, 5) processing of biological samples in a laboratory, and 6) entering and mapping wildlife data in a computer. The focus will be on terrestrial vertebrate species (mostly mammals) and their habitats. The student will be thoroughly exposed to designing and implementing wildlife research, with some leeway for development of an applied research project that fits within our broader information needs. Applicants should note that this position frequently involves working in a field crew that is subject to the following working conditions: working in the evenings; camping in Yukon government campgrounds or remote campsites; backcountry travel by foot or ATV in rugged terrain; or flying in small aircraft. As such the ideal candidate would have a reasonable level of fitness, competence in wilderness settings, and the aptitude and flexibility to work under these conditions.

This position is preferenced to persons of Yukon First Nation ancestry.

Field of Study: This position is best suited to students currently enrolled in programs related to Ecology, Natural Resource Conservation or Environmental Studies.

Conditions of Employment: Travel, shift work.

STEP-26018-G ENVIROWISE CAMP SUPERVISOR

ENVIRONMENT - FISH & WILDLIFE

Do you have a love for Yukon's landscapes and wild spaces? Do you want to have a positive impact on the environment and Yukon's youth? As the EnviroWild Camp Supervisor you will support our vision and values through coordinating and implementing the operations of the EnviroWild expedition trips. Summers include a number of back country overnight backpacking or canoe expeditions with youth, where they learn about the natural world and practice outdoor skills. Each camp has the capacity for 10-12 youth and is run by three adults (Camp Supervisor and two camp assistants) and aims to foster environmental stewardship in the younger generation. This position would work with the Youth Programs Coordinator to plan logistics (schedule, location of the camps). The Camp Supervisor will also support developing curriculum and communicating with campers and their families. The position will directly supervise the camps, ensuring a safe, engaging, and fun outdoor experience for both staff and campers.

This position is preferred to persons of Yukon First Nations ancestry.

Field of Study: This position is best suited to students who are currently enrolled in programs related to Education, Environment, or Tourism.

Conditions of Employment: Class 4 Yukon driver's license, travel, shift work or weekends, RCMP security clearance and vulnerable sector check, First Aid. First Aid certification will be completed during May training and Swift Water Rescue to be completed during spring training.

STEP-26019-G FISHERIES FIELD TECHNICIAN (2 positions)

ENVIRONMENT - FISH & WILDLIFE

As the Fisheries Field Technician, you will work hands on helping a team of biologists and technicians conduct summer freshwater fisheries fieldwork across the Yukon. You will be travelling to remote areas of the Yukon by truck, motorized boat or helicopter to help with monitoring programs and fish netting. Day-to-day you will be responsible for assisting with field logistics, (preparation and demobilization of multi day field programs); collecting biological fisheries data through the safe handling of fish; deploying various fishing gear from boats and shore; collecting aquatic habitat and water quality data in lakes and streams; gear maintenance; organizing data and samples; and data entry. This position requires you to get your hands dirty (sampling fish), includes work that can be physically demanding at times (e.g., pulling nets, walking long distances, wading in water), and occurs in inclement weather. It is therefore necessary that all applicants have experience and are comfortable working or recreating in the outdoors, as well as a willingness to roll up their sleeves! This position also requires the capacity to work varied and long hours. Interest and passion for fishing are considered strong assets!

This position is preferred to persons of Yukon First Nations ancestry and Canadian Indigenous ancestry.

Field of Study: This position is best suited to students who are currently enrolled in programs related to Fisheries, Ecology or Fish & Wildlife Conservation.

Conditions of Employment: Class 5 driver's license, travel, shift work/weekend, First Aid. Fisheries surveys are physically demanding. River surveys require candidates to walk in rivers, carrying a backpack weighing at least 10 kg for distances of 1 to 3 km. Surveys completed on boats or using helicopters may cause motion sickness. Strong swimming and Swiftwater Rescue skills are an asset. Candidate should be in second year of program.

STEP-26020-G HABITAT & ECOLOGICAL MONITORING TECHNICIAN

ENVIRONMENT - FISH & WILDLIFE

The Habitat & Ecological Monitoring STEP student will work on a variety of wildlife, habitat, and ecology projects which aim to quantify, classify, map, predict, and/or monitor the environment. This will include field and office-based tasks to support Ecological and Land Classification, and Habitat programs. Fieldwork is expected to include biophysical and vegetation plot surveys, rare plant & ecosystem monitoring at various locations across the Yukon. Office work will include data entry into Biotics and Yukon Biophysical Inventory System (YBIS); processing and analyzing GIS and spatial data and logistics planning and organizing for field work. There will likely be opportunity to help with other projects in the unit such as remote camera trap monitoring and maintenance. The student will have the opportunity to gain experience in: the processes of developing ecological and landscape classification and map products; applying the scientific methods to understand spatial and temporal patterns and interactions between ecosystems and species; working in an interdisciplinary team with staff, contractors, and academia; applying landscape ecology to land-use planning and resource management; research, writing and presentation skills; application of ecological and landscape classification and map products through both direct hands-on field-based and desktop mapping project experience. The applicant should possess experience working and travelling on the land; using Microsoft Excel, Access and Word; and using GPS units and GIS software (e.g. ESRI ArcGIS). The applicant should possess knowledge of Yukon landscapes, ecosystems, soil, vegetation and wildlife; and how to travel and work safely in remote areas in the Yukon.

This position is preferred to persons of Yukon First Nations ancestry, Canadian Indigenous ancestry and persons with disabilities.

Field of Study: This position is best suited for students who are currently enrolled in programs related to Ecology, Environmental Sciences or Natural Resource Management.

Conditions of Employment: Class 5 driver's license, travel, shift work/weekend. Field work will take place in remote settings, bushwhacking and carrying field gear (day pack), driving a work vehicle, operating an ATV, lifting gear (no more than 40 to 50 pounds), possibility of travel by boat, small aircraft or helicopter. The department will arrange First Aid training, helicopter training, and support necessary to safely operate field vehicles/ATVs if required. Up to 4-5 weeks of fieldwork travel, including overnight.

STEP-26021-G WILDLIFE INTERPRETER FIELD ASSISTANT ENVIRONMENT - FISH & WILDLIFE

Do you love Yukon wildlife? Here's a chance to share your knowledge and enthusiasm with diverse audiences. Join the Wildlife Viewing Program to learn and share information about the natural world with the public. You will plan and deliver a variety of public programs focusing on Yukon wildlife, including guided walks, presentations, children's events and demonstrations; sometimes working evenings and weekends. You will speak in front of public groups of various ages, interests, and backgrounds, mostly in Whitehorse but with occasional travel to other communities. You will research, plan and write an interpretive product, such as a brochure or sign. You will provide assistance with wildlife fieldwork, such as bat surveys, pika studies and ground squirrel monitoring. You will handle administrative duties such as data entry and reporting and organizing program material and gear. You will work with a diverse group of professionals in the Fish and Wildlife branch, helping to conserve Yukon's wildlife and its habitat.

This position is preferred to persons of Yukon First Nations ancestry.

Field of Study: This position is best suited to students who are currently enrolled in programs related to Environmental Science, Education or Biology.

Conditions of Employment: Class 5 driver's license, travel, shift work/weekends, First Aid. Student must be able to move quickly and efficiently over rough terrain in adverse conditions such as cold weather, rain, snow and wind. Some heavy lifting/manual labour is required to install signs, conduct light repairs to viewing platforms, set up displays and move props, tables, and equipment. The student must be self-directed and comfortable leading some programming on their own (with mentorship). First Aid training will be provided on the job, if not previously attained.

STEP-26022-G ASSISTANT PARK INTERPRETER - TOMBSTONE (2 positions) ENVIRONMENT - PARKS (DAWSON)

The Assistant Park Interpreter works closely with a team of interpreters to provide interpretive services to park visitors. This includes interpretive programming that provides information and educates and raises public awareness of key park and conservation values. They will conduct research, field investigations and collect materials to support programs (i.e. images, props, printing materials, maps, books). Programs include interpretive talks, guided walks and roving interpretation, interpretive displays and special presentations. They will be comfortable using multimedia equipment, props, displays, and signs to enhance public awareness, and for promotional and educational value. The Assistant will respond to public inquiries on the park environment and appropriate use of facilities and backcountry, human-wildlife encounters, park regulations. Administrative duties will include issuing back country permits, recording wildlife sightings, visitor statistics and feedback to ensure safety and quality of experience for visitors as well as preservation of the natural and cultural environment. Maintenance duties include daily lighting fires and light cleaning. The Assistant assists in the collection of images and data to support research and park promotion initiatives, including accompanying a park ranger, wildlife biologist or other professionals in the field. They are expected to respond to emergency situations where appropriate and immediate action will be required in wildlife encounters or medical emergencies.

This position is preferred to persons of Yukon First Nations ancestry.

Field of Study: This position is best suited to students currently enrolled in programs related to Natural Sciences, Natural Resource Management or Education.

Conditions of Employment: Class 5 driver's license, travel, shift work/weekends, first aid. This position is located in Tombstone Territorial Park, 110 km north of Dawson City. Basic cabin with shared kitchen cabin facilities and outhouse.

STEP-26023-G ASSISTANT PARK OFFICER ENVIRONMENT - PARKS

Do you have a passion for Yukon's Environment? Yukon Parks is seeking a motivated and friendly individual to join our Park Officer team who shows critical thinking, attention to detail and is driven in their approach to protecting the environment. The position will assist with patrols of Parks and campgrounds for compliance and enforcement by applying and enforcing provisions of relevant legislations. You will respond to and resolve public complaints/conflicts regarding activities on park land by taking appropriate action at the scene or conducting follow-up investigations. You will deliver current information and educational materials to the public and educate public/campground users to proper use and care of parks and safe methods for enjoying the outdoors safely (i.e. bear awareness). You will perform

random compliance checks, complete necessary reports and, if required, testify in territorial court. And very importantly, you will help protect park resources, engage and be part of the Park Officer team and ensure public safety by taking appropriate actions (i.e. notification to staff, assist with animal/wildlife etc.). Strong oral and written communication skills, works well in a team environment, desire to learn and share experience with coworkers, awareness of own skills and limits, good personal skills and attitude in stressful situations.

This position is preferred to persons of Yukon First Nations ancestry and persons of Canadian Indigenous ancestry.

Field of Study: This position is best suited to students currently enrolled in programs related to Natural Resource Management, Conservation Science or Law Enforcement.

Conditions of Employment: Class 5 driver's license with clean abstract, travel, shift work/weekends, Criminal Records Check, first aid/CPR, ability to lift up to 25 kilograms. No criminal record including no history of environmental violations. Park Officer uniform and duty belt (supplied) must be worn.

STEP-26024-G ASSISTANT PARK RANGER - NORTH REGION ENVIRONMENT - PARKS (DAWSON)

The Assistant Park Ranger will work with the North Region Park Ranger team to ensure the protection of natural and cultural resources, public safety and education, maintenance of trails and back country facilities, as well as compliance and enforcement of legislation in Tombstone Territorial Park in north region campgrounds. Candidates will perform daily vehicle and hiking patrols to monitor and maintain park facilities and public safety and perform research duties. The position will include monthly helicopter access patrols including multiday backcountry hiking patrols in remote mountainous areas. The successful candidate will also monitor compliance of park legislation, assist with enforcement duties, and perform trail and backcountry campground facility maintenance. Additional skills developed through this position include leadership, clear and concise communication providing visitors with direction on rules and regulations, safe front and backcountry travel and knowledge of local natural and cultural history. The following experience is an asset but will be provided on the job: officer safety/enforcement training; predator defense firearms training; helicopter travel and cargo operations.

This position is located in Dawson City and accommodation is not provided. Accommodation is only provided during remote patrols.

This position is preferred to persons of Yukon First Nation ancestry and persons of Canadian Indigenous ancestry.

Field of Study: This position is best suited to students currently enrolled in programs related to Protected Area Land Management, Natural Resources or Conservation.

Conditions of Employment: Class 5 driver's license, travel, criminal records check, Wilderness First Aid/Standard First Aid/CPR. The applicant will be required to work evenings and weekends. Ability to perform multi-day hiking patrols.

STEP-26025-G PARK EXPERIENCE HOST (2 positions) ENVIRONMENT - PARKS

Share your love of parks with all! Park Experience Hosts serve as the primary point of contact for visitors and campers in Yukon parks, playing a key role in shaping the overall park experience. They deliver exceptional customer service in clear concise communication to support campsite registration, travel planning, and the safe respectful enjoyment of our parks. Park Experience Hosts will serve as the first point of contact for park users and will be responsible for ensuring campers are properly registered. They will assist campers with checking in and registering for both first come first served and online reservable campsites. They will also provide accurate and relevant information to all park users on general rules of the campground and travel in Yukon, including information on trails in the area or events happening in the campground and/or area. This position will also support the delivery and planning of interpretive programming, public outreach and event planning, promotion, presentation and evaluation of programming. There will also be the opportunity for field work involving trail monitoring, site assessments and opportunities for mentorship and collaboration with Park Officers.

This position will be primarily located in campgrounds within 30 minutes of Whitehorse, but occasional travel throughout the territory may be required. Accommodations will be provided for when traveling outside of Whitehorse.

This position is preferred to persons of Yukon First Nations ancestry.

Field of Study: This position is best suited to students who are currently enrolled in programs related to Natural Sciences, Environmental Education, or Communications.

Conditions of Employment: Class 5 driver's license, travel, evenings and weekends, first aid/CPR. The Park Experience Host will be required to wear a Yukon Parks provided uniform to be identified as park staff while on shift. Yukon Parks will provide the uniform in appropriate sizes.

STEP-26026-G WATER RESOURCES RESEARCH & FIELD ASSISTANT

ENVIRONMENT - WATER RESOURCES

The Water Resources Research and Field Assistant will be working in a team environment with Water Resources branch technologists to monitor water and manage data from stations within Yukon, and to experience the field and office work of the branch. The Assistant will work with technologists of the groundwater, hydrology, and water quality teams to plan and undertake field work such as conducting flow discharge measurements and water level surveys; collecting surface water samples during site audits, and for baseline and trend analysis; sampling groundwater for quantity and quality for research, baseline and long-term objectives. Office work will include assisting in the lab, entering, evaluating, and managing data involving storage, extraction, and analysis. This will assist in research and reporting of topical water management issues/interest to the Yukon and Canada. The work is split 60/40 field/office. Field work may be remote (e.g. fly into hydrometric stations or to take water samples). Travel may be by 4x4 vehicle, ORV's, light aircraft, helicopter, boats, and on foot on trails or cross-country; distances may be long and physically tiring. Field work may involve heavy manual lifting; applicants should be physically fit. Additionally, fieldwork can involve exposure to adverse weather, bugs and other natural hazards. Health and safety training will be provided, which the applicant must be willing and able to complete.

This position is preferred to persons of Yukon First Nations ancestry.

Field of Study: This position is best suited to students who are currently enrolled in programs related to Environmental Sciences, Environmental Engineering, or Natural Sciences.

Conditions of Employment: Class 5 driver's license, travel.

STEP-26027-G BILINGUAL COMMUNICATIONS COORDINATOR

FRENCH LANGUAGE SERVICES DIRECTORATE

The Bilingual Communications Coordinator supports the department's bilingual Communications team in delivering high quality, bilingual communications products and services. Working under the guidance of Senior Communications Advisor (bilingual), the position will assist in coordinating translation requests, maintaining digital platforms, supporting event planning (such as Yukon Francophonie Day) and project development, and contributing to the creation of news releases and other communications material. Key responsibilities of the position include support coordination of translation and revision services; updating government web and social media content in French; assisting in drafting, reviewing, and formatting communications materials; contributing to planning and delivery of bilingual events and campaigns; supporting during emergency communications and departmental announcements; assist with media monitoring and internal reporting; supporting the development and implementation of various projects.

Field of Study: This position is best suited to students who are currently enrolled in programs related to Communications, Digital Media, or Public Administration.

STEP-26027-G COORDONNATRICE OU COORDONNATEUR DES COMMUNICATIONS BILINGUES

DIRECTION DES SERVICES EN FRANÇAIS

La coordonnatrice ou le coordonnateur des communications bilingues appuie l'équipe des communications bilingues dans la prestation de services et de produits de communication bilingues de haute qualité. Mentorée par la conseillère principale en communications (bilingue), la personne titulaire du poste coordonnera des demandes de traduction, gèrera des plateformes numériques, planifiera des événements (ex. Journée de la francophonie yukonnaise), élaborera des projets et préparera des communiqués de presse et d'autres communications. Ses principales responsabilités seront de contribuer aux tâches suivantes : coordonner les services de traduction et de révision; mettre à jour les contenus gouvernementaux en français sur le Web et sur les médias sociaux; rédiger, réviser et mettre en forme des produits de communications; orchestrer des activités et des campagnes bilingues; appuyer les communications d'urgence; communiquer des annonces officielles; faire la veille des médias sociaux; préparer des rapports internes; élaborer et mettre en œuvre différents projets.

Domaines d'études : Ce poste conviendrait le mieux à une personne inscrite à un programme lié aux communications, aux médias sociaux ou à l'administration publique.

STEP-26028-G IMMUNIZATION POLICY ANALYST

HEALTH & SOCIAL SERVICES - COMMUNITY HEALTH PROGRAMS

This position will support the Yukon Immunization Program (YIP) in the development of standardized policies and procedures for the territorial immunization program. The primary focus will be the creation of a draft policy manual for both external partners and internal use, based on existing YIP guidelines. Key responsibilities include collaborating directly with the Yukon Immunization Program officer and receiving guidance from the program manager; reviewing and analyzing current YIP guidelines and documents to convert existing guidelines into a structured draft policy manual; conducting jurisdictional scans of other Canadian provinces and territories; working independently in an office-based setting with support and mentorship from the YIP team. Your work environment will be office-based, collaborative environment; access to support and feedback from current staff; opportunities for independent work and structured guidance. Qualifications for the position include strong written communication and organizational skills;

ability to work independently; attention to detail; experience with Microsoft Office or similar systems; interest in immunization programs and public health policy is strongly encouraged. In this position you will build skills in policy research, analysis, and technical writing.

This position is preferred to persons of Yukon First Nations ancestry and Canadian Indigenous ancestry.

Field of Study: This position is best suited to students who are currently enrolled in programs related to Nursing, Health Informatics, or Epidemiology.

Conditions of Employment: Criminal records check. Office is located on 2nd floor. No elevator in the building. Must be able to climb stairs.

STEP-26029-G CLINICAL EDUCATOR STUDENT
HEALTH & SOCIAL SERVICES - CONTINUING CARE

This position offers a nursing student entering their third or fourth year of a BN program, or a final year of a PN program, the opportunity to work alongside the NSWOC (Nurses Specialized in Wound, Ostomy and Continence) and Continuing Care Clinical Educator team. The student will support clinical education, wound care initiatives, and program improvement projects across continuing care facilities. Daily tasks include assisting with the preparation of education materials, supporting hands on training sessions, organizing teaching resources, collecting data for quality improvement, and maintaining digital files and SharePoint resources. The student may also participate in educational events, shadow clinical staff, and observe how education influences practice standards and client outcomes. Projects may involve updating wound care resources, developing quick reference tools, compiling education evaluations, and supporting the coordination of clinical learning activities. The work environment is collaborative, professional, and education focused, offering mentorship from the NSWOC and clinical educator team. Qualifications include foundational nursing knowledge, strong communication and organizational skills, attention to detail, and proficiency with Microsoft Office and electronic documentation systems. Learning opportunities include developing clinical judgment and leadership skills, gaining exposure to wound, ostomy, and continence care, and understanding how education and mentorship contribute to safe, person-centered care.

This position is preferred to persons of Yukon First Nations ancestry and Canadian Indigenous ancestry.

Field of Study: This position is best suited to students who are currently enrolled in programs related to Nursing, Practical Nursing, or Clinical Health.

Conditions of Employment: Class 5 driver's license, travel, criminal records check, TB testing. Will be required to attend the Continuing Care General Orientation prior to working arriving on site. Adhere to Continuing Care policies. Exposure to flowers and/or plants and/or secondhand smoke; exposure to animals; heavy lifting and bending; exposure to latex and other irritants; exposure to weather while assisting residents outside.

STEP-26030-G FIRST NATIONS LIAISON WORKER ASSISTANT
HEALTH & SOCIAL SERVICES - CONTINUING CARE

As a part of the First Nations Services & Relations team and under the direction and guidance of the Director, First Nations Services & Relations, this position will work to support Indigenous residents to gain a strong sense of belonging and connection to their First Nations, Métis and Inuit culture while living in long-term care. The assistant will also collaborate with the broader therapies team to plan and participate in cultural events and programming such as National Indigenous Day, harvesting and one-on-one time with residents. Students can expect to: gain experience in project planning including researching literature, exploring the patient experience, and presenting evidence-based ideas for quality improvement in First Nations Services in the long term care setting; increased understanding of the unique challenges and opportunities for Indigenous Elders living in long-term care; gain knowledge and experience in Yukon First Nations cultural practices in a long-term care home setting; build communication, assessment and evaluation skills.

This position is preferred to persons of Yukon First Nations ancestry, persons of Canadian Indigenous ancestry and persons with disabilities.

Field of Study: This position is best suited for students who are currently enrolled in programs related to Clinical Health, Indigenous Studies or Health Sciences.

Conditions of Employment: Class 5 driver's license, travel, criminal records check, TB testing. May be exposed individuals experiencing stress, sadness, or a mental health condition. Dress code. Exposure to cigarette smoke and pets. Some lifting.

STEP-26031-G HOME CARE THERAPY ASSISTANT

HEALTH & SOCIAL SERVICES - CONTINUING CARE

Under the guidance of physiotherapists and/or occupational therapists, the student will primarily provide client and program support for Home Care clients. This will include assistance in various therapeutic activities, organizing and repairing adaptive equipment, research and data entry and analysis related to Home Care programs. The Yukon Home Care program provides client-focused health services in the home, improving quality of life and supporting Yukoners to live independently. Students should have the ability to work well in an interdisciplinary or team environment as well as be confident working independently and offsite from their supervisor.

Field of Study: This position is best suited for students currently enrolled in programs related to Therapies Programs (OT, PT, SLP), Kinesiology or Physical Education.

Conditions of Employment: Class 5 driver's license, travel, criminal records check, first aid/CPR, TB testing. Dress code as per Continuing Care policy. Working with medical equipment, some lifting, may be exposed to cigarette smoke, pets.

STEP-26032-G QUALITY IMPROVEMENT ASSISTANT

HEALTH & SOCIAL SERVICES - CONTINUING CARE

In this position you will: increase your critical literacy skills; complete jurisdictional scans; work collaboratively with continuing care staff to review existing, and develop new policies as appropriate; analyze existing data from various sources including databases, incident reports and preventative maintenance reports, Accreditation Canada, the Canadian Patient Safety Institute, the Canadian Institute for Health information, Health Canada and other jurisdictions as needed; collect new data by interviewing a variety of people including staff, residents clients, family and community partners; create tools such as decision trees, process maps and evidence based recommendations; create update educational materials and public facing documents. Skills that you will obtain include learning to collect, interpret, analyze and evaluate information to make recommendations to senior management; build research skills in a healthcare setting; experience rating and reviewing policies; experience collecting and interpreting feedback from a variety of stakeholders; build collaboration and facilitation skills.

Field of Study: This position is best suited to students currently enrolled in programs related to Health Sciences & Administration, Policy or Clinical Health.

Conditions of Employment: Class 5 driver's license, travel, criminal records check, TB testing. Required to attend the Continuing Care General Orientation prior to working/arriving on site. Follow Continuing Care's mission, vision, values and policies. Potential exposure to flowers and/or plants; secondhand smoke and/or animals/pets; latex products and other irritants; weather while assisting residents/clients outside. Heavy lifting and bending.

STEP-26033-G STUDENT RECREATION THERAPY ASSISTANT (2 positions)

HEALTH & SOCIAL SERVICES - CONTINUING CARE

The student will be assisting Recreation Therapists and Recreation Therapy Assistants to provide therapeutic recreational programming to Residents residing in Continuing Care facilities. They may assist in group programming, individual programming, and assist in planning special events. Students may attend care conferences with the interdisciplinary team and support the implementation of those care plans from a physical, social, emotional or spiritual perspective.

Field of Study: This position is best suited for students who are currently enrolled in programs related to Recreation, Kinesiology or Psychology.

Conditions of Employment: Travel, criminal records check, TB testing. Required to attend the Continuing Care General Orientation prior to working/arriving on site. Follow Continuing Care's mission, vision, values and policies. Potential exposure to flowers and/or plants; secondhand smoke; animals/pets; latex products and other irritants; weather while assisting residents/clients outside. Heavy lifting and bending.

STEP-26034-G STUDENT REHABILITATION ASSISTANT (2 positions)

HEALTH & SOCIAL SERVICES - CONTINUING CARE

Assisting the Physiotherapist, Speech Language Pathologist, Occupational Therapist and Rehab Assistants to provide therapeutic programming (group and individual) and interventions to Residents residing in Continuing Care facilities. Students may attend care conferences in care planning meetings (rounds/tailgates) with the interdisciplinary team and support the implementation of those care plans. Students may assist therapists with different aspects of their assessments through observations, charting, reporting, etc. Students will support therapists with a variety of tasks and responsibilities related to adaptive equipment (repairs, inventory, and maintenance to checks). Students may work together with staff on research, data entry, and analysis related to rehab programming, interventions, and projects (i.e. equipment audits, resident progress, etc.). Students will have the opportunity to work with the interdisciplinary team (Recreation Therapy, First Nations Liaison Workers, Nursing, Domestic, etc.) and families to help best support Resident care needs.

Field of Study: This position is best suited to students who are currently enrolled in programs related to Therapies Programs (PT, OT, SLP), Kinesiology or Nursing.

Conditions of Employment: Travel, criminal records check, TB testing. Will be required to attend the Continuing Care General Orientation prior to working arriving on site. Adhere to Continuing Care policies. Exposure to flowers and/ or plants and/or secondhand smoke; exposure to animals; heavy lifting and bending; exposure to latex and/or other irritants; exposure to weather while assisting residents outside.

STEP-26035-G STUDENT NURSE

HEALTH & SOCIAL SERVICES - CONTINUING CARE

The student nurse will assist the nursing team and interdisciplinary team in enhancing quality of life for the residents at Copper Ridge place. The student will work closely with the nursing team to provide person centered care to Residents with a broad range of medical conditions. This student will work to support Residents in completing their ADL's (activities of daily living): washing/bathing, changing, dressing and feeding. The student will work closely with the nursing team to action/implement nursing interventions and complete assessments. The student will work with the interdisciplinary team to support Residents with complex behavior, implementing therapeutic approaches. The student may work together with staff on research, data entry, interventions, and projects. The student will have the opportunity to work with the interdisciplinary team (Recreation Therapy, First Nation Liaison Workers, Nursing, Domestic, etc.) and families to help best support Resident care needs.

This position is preferred to persons of Yukon First Nations ancestry, persons of Canadian Indigenous ancestry and to persons with disabilities.

Field of Study: This position is best suited to students who are currently enrolled in Licensed Practical Nurse or Registered Nurse programs.

Conditions of Employment: Class 5 driver's license, travel, criminal record check including vulnerable sector check, medical clearance, TB testing, first aid and CPR Level C.

STEP-26036-G STUDENT SAFETY ADVISOR

HEALTH & SOCIAL SERVICES - CONTINUING CARE

Are you currently enrolled in a recognized multi-year Occupational Health and Safety program and eager to apply your classroom knowledge in real world settings? Join our team of dedicated OHS professionals and gain hands on experience in a dynamic workplace environment as an OHS student team member, you will actively contribute to our Occupational Health and Safety Management system through: participating in joint Health and Safety Committee functions; supporting injury prevention initiatives, including workplace inspections and risk assessments; assisting in the implementation of risk mitigation strategies; designing and delivering short training sessions for frontline staff and leadership (e.g. tailgate talks, micro learning modules); collaborating with OHS and policy teams to review and update safety policies and procedures; participating in OHS audits, including equipment and safety system evaluations. This opportunity will help you apply evidence based best practices to develop safety recommendations; strengthen your interpersonal skills; learn to manage tasks and time effectively in a collaborative environment; engage with a diverse group of stakeholders including employees, contractors, visitors, and the Residents in Continuing Care settings.

This position is preferred to persons with disabilities.

Field of Study: This position is best suited to students who are currently enrolled in Occupational Health and Safety or Safety, Health and Environment programs.

Conditions of Employment: Class 5 driver's license, travel, criminal record check, TB testing. Will be required to attend the Continuing Care General Orientation prior to working arriving on site. Adhere to Continuing Care policies. Exposure to flowers and/or plants and/secondhand smoke; exposure to animals; heavy lifting and bending.

STEP-26037-G STUDENT CHILD & YOUTH TRANSITIONAL SUPPORT WORKER

HEALTH & SOCIAL SERVICES - FAMILY & CHILDREN SERVICES

The Child and Youth Transitional Support Worker provide day-to-day support and mentorship to individuals who may have lived through adverse childhood experiences and other challenges requiring a high level of coordinated care. The Child and Youth Transitional Support Worker engage and guides children and youth in creating and following through with personal goals, including those related to healing, identity and cultural connection. This may include supporting children in out-of-home care, supporting children to successfully transition to more permanent living arrangements such as family reunification, extended family care, foster care or independence; and/or may take place in an outreach capacity to adult youth up until the age of 26. Working closely with the case management team, this position supports the individual in creating and maintaining healthy daily living routines and implementing care plans, with a focus on First Nations-based healing. The position completes program specific documentation and ensures policies and procedures are followed to establish and maintain a high quality of care and safety and supports the organization to implement relevant Calls to Action from the Truth and Reconciliation Commission, along with Equitable Standards for Transitioning into Adulthood or Youth In Care. The Child and Youth Transitional Support Worker develops relationships, assesses needs and strengths, supports individuals and families, participates in regular programming

and interventions, including First Nations based activities and support, and provides feedback and observations to appropriate members of the care team.

This position is preferred to persons of Yukon First Nations ancestry and persons of Canadian Indigenous ancestry.

Field of Study: This position is best suited to students who are currently enrolled in programs related to Social Work, Psychology or Education.

Conditions of Employment: Class 5 license, travel, criminal records check, first aid/CPR. Crisis Prevention and Intervention training will be provided to the student.

STEP-26038-G PROGRAM FACILITATOR
HEALTH & SOCIAL SERVICES - FAMILY & CHILDREN SERVICES

The Program Facilitator, Youth Achievement Centre (YAC), supports a variety of programs and services for youth involved with the Youth Criminal Justice Act (YCJA), Child Welfare, and at-risk community youth attending the Youth Achievement Centre through the development, delivery, and evaluation of education, life skills, vocational, and recreation programs and services. Program Facilitators provide learning opportunities and experiences to young persons in conflict with the law and at-risk youth. This includes developing, implementing, and facilitating individual program goals/objectives, establishing behavioral contracts with the youth, teaching alternatives to disruptive behaviors, mediating conflict, teaching youth in various areas such as social, academic, recreation, cultural awareness etc. while ensuring program safety standards are maintained. Program Facilitators participate in various activities while engaging in supervising youth in these activities. Program activities are facilitated to reduce risk factors and build protective factors and address the Yukon's 40 Developmental Assets to positive youth development <https://yukon.ca/en/40-developmental-assets>.

This position is preferred to persons of Yukon First Nations ancestry and persons Canadian Indigenous ancestry.

Field of Study: This position is best suited to students currently enrolled in programs related to Social Work, Recreation Therapy or Psychology.

Conditions of Employment: Class 5 driver's license, travel, criminal records check, medical clearance, TB testing, first aid/CPR. The student will work both indoors and outdoors and is required to lift weights of up to 25 kilograms. The student may be exposed to emotional and angry youth who may at times be physically or verbally aggressive. Exposure to information that may be traumatic in nature is prevalent (vicarious trauma). The student is required to be physically fit in order to facilitate and participate in various outdoor and indoor activities while engaging and supervising youth in activities such as mountain biking, hiking, canoeing and other sports. The student may assist with a vocational program and be expected to participate in supporting youth constructing mountain bike trails. This can be physically demanding labour while being exposed to the elements. Overnight camping/field trips may be required.

STEP-26039-G FINANCE & PROGRAM ADMINISTRATION CLERK
HEALTH & SOCIAL SERVICES - INCOME SUPPORT UNIT

The Finance and Program Administration Clerk is responsible for performing a range of financial and administrative duties in support of the Income Support Unit (ISU). Key responsibilities include processing accounts payable, performing data entry, maintaining accurate financial and client records, and ensuring efficient records management. This position provides frontline service to clients, vendors, and members of the public, including individuals experiencing financial hardship or crisis. The clerk supports program delivery by maintaining client files, assisting with program administration, and ensuring compliance with organizational and financial procedures. The incumbent interacts with a diverse client base, including individuals who may have mental health diagnoses, cognitive or physical disabilities, or who may exhibit volatile or aggressive behavior. All interactions must be handled with sensitivity, professionalism, and respect.

Field of Study: This position is best suited for students currently enrolled in programs related to Business Administration, Commerce or Accounting.

Conditions of Employment: Class 5 driver's license, criminal record check.

STEP-26040-G EXERCISE ASSISTANT
HEALTH & SOCIAL SERVICES - INTEGRATED HEALTH SERVICES

The role of the exercise assistant is one part of the interdisciplinary care team at the Yukon Healthy Living Program. They will work collaboratively with the exercise specialist team and other clinicians to provide a holistic approach to helping clients learn self-management strategies to optimize management of their chronic conditions and improve health outcomes. The exercise assistant will be working hands-on in exercise prescription, in different group settings, with a variety of chronic conditions. They will be interacting with clients for the majority of their day and will need good time management skills to ensure clients receive equitable care as well as the ability to develop positive rapport. The clinical exercise team could provide opportunity for mentorship regarding obtainment of the clinical exercise physiologist certification if the applicant was interested in pursuing this. The work environment requires being active 4 over half the day and the possibility of repetitive movement patterns.

Field of Study: This position is best suited for students currently enrolled in Kinesiology or Human Kinetics programs.

Conditions of Employment: Class 5 driver's license, travel, criminal records check, TB testing, ability to lift up to 50 pounds.

STEP-26041-G MEDICAL OFFICE ASSISTANT
HEALTH & SOCIAL SERVICES - INTEGRATED HEALTH SERVICES

Reporting to the various clinic managers of the Integrated Health Services branch, this position provides program, administrative, and reception services to ensure effective and efficient support of services, activities, staff, and clients of the Yukon Midwifery Clinic (YMC), Centre de santé Constellation Health Centre (CSCHC), Yukon Healthy Living Program (YHLP), and Whitehorse Walk-In Clinic (WWIC), including both medical office reception and assistant services. The primary responsibility is providing support to the clinic health professionals and the clinic client/patients, while maintaining the legal and ethical boundaries of client confidentiality. To be successful in this role, the ideal candidate will have experience working in fast-paced environments, effective time management skills and customer service providing support to clinic health professionals and clients/patients, while contributing to an environment that is inclusive, non-discriminatory, and physically, psychologically, and culturally safe.

This position is preferred to persons of Yukon First Nations ancestry and Canadian Indigenous ancestry.

Field of Study: This position is best suited for students currently enrolled in programs related to Nursing, Health Sciences or Pre-Medicine.

Conditions of Employment: Class 5 driver's license, criminal records check, medical clearance, TB testing.

STEP-26042-G SOCIAL WORKER
HEALTH & SOCIAL SERVICES - SOCIAL SERVICES

The Social Worker should be motivated, collaborative, and committed to providing support to clients who require assistance in the areas of income support, employment, crisis management, and community living. The Social Worker provides case management and coordination services, social assistance, employment support and disability related supports with the goal of increasing independence and inclusion in the community. Other responsibilities may include participating in the development and implementation of branch services, and providing liaison and resource assistance to professionals, paraprofessionals, and the general public. This position serves clients from vulnerable populations, including individuals with mental health and substance use challenges and physical and cognitive disabilities. The incumbent must have the ability to immediately assess a client's current state of well-being or potential crisis and be able to manage any challenging behaviours and de-escalate individual crisis. This position is expected to have a range of de-escalation in crisis management skills and will work within the scope of their professional practice to manage and support clients in distress.

Field of Study: This position is best suited to students currently enrolled in programs related to Social Work, Psychology or Sociology.

Conditions of Employment: Class 5 driver's license, travel, criminal records check.

STEP-26043-G HUMAN RESOURCES PROJECTS ASSISTANT
HIGHWAYS & PUBLIC WORKS - HUMAN RESOURCES

We are seeking a detail oriented and enthusiastic summer student to support our HR team on key strategic initiatives. This role offers hands-on experience in human resources, with a special focus on job documentation and organizational design. A major part of your work will involve assisting with a backdated reorganization project, helping us align historical records with current structures and ensure consistency across the organization. Key responsibilities: review and revise job descriptions to reflect current roles and responsibilities; assist with the backdated reorganization project, including mapping historical organizational structures, reconciling documentation, and supporting change tracking; collaborate with HR and departmental leads to gather and verify information; support the development of updated organizational charts and role alignment tools; conduct research and benchmarking to support job classification and design; help maintain accurate HR records and databases.

This position is preferred to persons of Yukon First Nations ancestry and Canadian Indigenous ancestry.

Field of Study: This position is best suited for students currently enrolled in programs related to Human Resources, Business Administration or Public Administration.

STEP-26044-G DATA & ANALYTICS SUPPORT STUDENT
HIGHWAYS & PUBLIC WORKS - INFORMATION & COMMUNICATIONS TECHNOLOGY

This position supports the Enterprise Data and Analytics Architect in delivering data and analytics projects that enhance decision making across Yukon government. This role offers hands-on experience with modern data tools, governance frameworks, and collaboration with cross functional teams. Key responsibilities: identify and prepare data sources, perform ETL processes using Power Query, FME, and SQL; analyze datasets and ensure data quality; develop

interactive dashboards and reports using Power BI, Excel, Word, R, and Python; contribute to data governance frameworks and best practices; collaborate with other government data teams to align and share knowledge; bring forward ideas and innovating approaches to improve analytics solutions. Required qualifications: basic knowledge of data tools (Power BI, Excel, SQL, Power Query, FME); exposure to R or Python is an asset; strong analytical problem solving and communication skills; interest in data and ability to learn quickly.

This position is preferred to persons of Yukon First Nations ancestry, Canadian Indigenous ancestry and to persons with disabilities.

Field of Study: This position is best suited for students currently enrolled in programs related to Data Science, Computer Science or Business.

STEP-26045-G IT SUPPORT TECHNICIAN
HIGHWAYS & PUBLIC WORKS - INFORMATION & COMMUNICATIONS TECHNOLOGY

This is an applied position that is involved at every step of system operationalization including: planning, development, deployment, maintenance, support, and communication; performs research and analysis regarding services, service delivery methods, and hardware and software products; tests software releases and hardware upgrades; identifies techniques to improve network reliability and performance; conversion to new technologies; makes recommendations for improvements to all aspects of IT delivery, including service, hardware/software, new technologies, information security etc.; attends various corporate committees and participates in a variety of initiatives that contribute to the organization's efficiency; provides end user assistance including logging user incidents, gathering background in context, analyzing and resolving incidents, documenting resolutions and escalating when required; manages IT asset delivery including software licenses, hardware, printers, network infrastructure etc.; ensures stable and secure operation of Yukon Government's computer network, including performing checks, monitoring network events, coordinating preventative maintenance activities of workstations, printers and other network devices; prepares and maintains various statistical, operational and technical documentation; develops procedural documentation; provides training for end users, advising on the operation and capabilities of hardware and software by providing hands on remote control demonstration are over the phone tutoring; ensures adherence to Yukon government policies and legislation related to information security, privacy and access.

This position is preferred to persons of Yukon First Nations ancestry, Canadian Indigenous ancestry and to persons with disabilities.

Field of Study: This position is best suited for students currently enrolled in programs related to Computer Science, Technologist or Software Engineering.

Conditions of Employment: Class 5 driver's license, travel.

STEP-26046-G ENGINEERING TECHNICIAN
HIGHWAYS & PUBLIC WORKS - TRANSPORTATION & ENGINEERING

The Engineering Technician will assist program staff by undertaking assignments related to the material testing and inspection of highway construction. The purpose is twofold, to interest students in transportation engineering while at the same time relieving some of the workload of the senior and intermediate engineers. Typical duties and responsibilities will include: assisting in carrying out geotechnical investigations to determine soil types and locations of aggregate borrow sources; collecting samples and testing the physical characteristics of soil (moisture content, sieve analysis, fracture count, plasticity limits, abrasion resistance, moisture density relationships); inspecting construction work for compliance with specifications and plans; monitoring construction site activities for compliance with safety standards, traffic control and environmental requirements; and working with survey crews conducting topographic and quantity surveys. The Engineering Technician works primarily in the field, residing in construction camps or commercial accommodation and is exposed to regular critical deadlines. On occasion there are confrontational situations with contractors in regard to compliance with plans and specifications and with upset members of public regarding traffic conditions through construction zones. Travel by road to construction sites throughout the Yukon is required frequently for an average of 400 kilometers per trip, and exposure to traffic and construction equipment hazards during inspection and gathering of data or samples occurs frequently.

Field of Study: This position is best suited for students currently enrolled in programs related to Engineering, Applied Technology or Earth Sciences.

Conditions of Employment: Class 5 driver's license, travel, shift work and weekends. Shift work will be 12 days in the field and 2 days off during the construction season.

STEP-26047-G JUNIOR SOILS TECHNICIAN
HIGHWAYS & PUBLIC WORKS - TRANSPORTATION & ENGINEERING

The student will be required to perform standard laboratory tests in the field of soils, aggregates, and asphalt emulsions in accordance with prescribed procedures to provide material evaluations and quality control for highway construction. The work will be carried out in the Whitehorse Quality Control Laboratory. The student should have knowledge of basic materials quality control laboratory testing procedures, mathematics and computers. The student

must be willing to work in an environment which has exposure to dust, fume odors, noise and mechanical hazards. The student must be able to perform work which requires concentration and accuracy in reading instruments, recording data and performing calculations. The student will gain practical experience in soils and engineering materials testing procedures by applying theoretical knowledge gained in an academic setting to actual operating laboratory conditions. The student will gain basic knowledge and abilities and asphaltic materials test procedures. The student will gain knowledge and application of geotechnical testing results to engineering design and construction quality control.

Field of Study: This position is best suited for students currently enrolled in programs related to Engineering, Engineering Technology or Sciences.

Conditions of Employment: Class 5 driver's license, travel. The student must be able to perform work that requires lifting and carrying materials weighing up to 30 kilograms.

STEP-26048-G ACCOUNTING CLERK

JUSTICE - CORPORATE SERVICES

The Accounting Clerk processes financial transactions and ensures adherence to branch, departmental and governmental financial practices, policies, legislation, regulations, and directives. The clerk prepares and reviews financial documents and applications to verify program eligibility, accuracy, compliance, and timelines (e.g. bank deposit, petty cash reimbursement, journal vouchers, contract, procurements, change orders, transfer payments, etc.). Assists and/or performs year-end activities to ensure correct year-end accruals, commitment reconciliation, and maintenance and monitoring of fund accounting requirements. Reconciles financial documents and schedules to ensure monies have been dispersed or received according to financial directives and practices (e.g. acquisition card, general ledger, blotters, check requisitions, utilities, travel and expense scale aims etc.). Provides administrative support services, including front end customer service, booking appointments, purchasing supplies, accepting payments/applications, creating vendor profiles, processing mail, drafting correspondence, proofreading documents, making travel arrangements etc. Tracks financial data information to determine status of transaction payments, work orders, expenditures, contracts, projects, budgets, relief staff schedules, contribution agreements, procurements, etc. Pursues and/or assists with collection of overdue accounts in accordance with the collection policy and procedures established by the Department of Finance.

Field of Study: This position is best suited to students currently enrolled in programs related to Business Administration, Finance or Accounting.

STEP-26049-G ADMINISTRATIVE RESEARCH ASSISTANT

JUSTICE - CORRECTIONS

Working at the Whitehorse Correctional Centre (WCC), you will be a vital member of the program's unit that delivers cultural, therapeutic, spiritual, and educational services to people in custody. Our work aligns with the Corrections Act by advancing rehabilitation, reintegration, and restorative justice in partnership with Yukon First Nations and community agencies. You will support daily programs operations (e.g. organize files, prepare materials, schedule sessions, and assist visiting facilitators; track program participation and outcomes and help analyze data to inform service improvements; attend team and partner meetings and take clear minutes, draft concise summaries and action lists; collaborate with case managers, program officers, First Nations Liaison Officers, and the department head on projects and logistics; contribute to small improvement projects such as refining forms, checklists and process maps; conduct short research scans on topics related to rehabilitation, restorative approaches, and trauma informed practice; uphold confidentiality and follow WCC policies and security procedures at all times; perform other related duties in a fast-paced, team based environment.

This position is preferred to persons of Yukon First Nations ancestry and Canadian Indigenous ancestry.

Field of Study: This position is best suited to students currently enrolled in programs related to Justice, Social Sciences or Psychology.

Conditions of Employment: Class 5 driver's license, criminal record check.

STEP-26050-G CASE MANAGER & COMMUNITY ENGAGEMENT FACILITATOR

JUSTICE - COURT SERVICES

The Justice Wellness Centre is looking for a summer placement student. This placement will ensure anyone interested in the criminal justice field gets full exposure to Yukon government processes and practices as well as exposure to building and maintaining partnerships with other Yukon government branches and First Nations. The successful candidate will: provide hands on therapeutic interventions and services to therapeutic court users by assisting with the assessment and development of individual therapeutic wellness plans and connecting participants with community resources; process payments made in court and for payment of tickets and other fines; provide administrative support to the courts by organizing files, copying documents, completing data entry, preparing court documents; assist in records management functions including opening and closing case managing court files, maintaining inventories of files, working with Justice Wellness staff to prepare and document files for supervision and in house file audits; assist in policy and operational manual development and creation of related documentation. This

position will provide a unique opportunity for a student to gain practical experience with Criminal Court process and procedure, obtain hands-on experience with client supervision and work in partnership with other Yukon First Nation restorative justice programs and traditional practices.

This position is preferred to persons of Yukon First Nations ancestry and Canadian Indigenous ancestry.

Field of Study: This position is best suited to students currently enrolled in programs related to Criminal Justice, Social Work or Indigenous Governance.

Conditions of Employment: Travel, criminal record check.

**STEP-26051-G SUMMER LAW STUDENT - YUKON COURTS
JUSTICE - COURT SERVICES**

Based in the downtown law courts, the summer student position reports to the Courts' legal counsel and works directly with the judiciary of the Supreme and Territorial Courts of Yukon. With guidance from legal counsel, the summer student will conduct legal research, draft memoranda and legal opinions, research and develop materials for self-represented litigants, and assist with the drafting of Court rules and practice directions. There will be an opportunity to travel to court circuits in Yukon communities with the Territorial Court. This position will expose a law student to diverse areas of law, provide them with the opportunity to work closely with experienced and accomplished legal mentors, and facilitate their connections with the Yukon legal community.

This position is preferred to persons of Yukon First Nations ancestry and Canadian Indigenous ancestry.

Field of Study: This position is best suited for students currently enrolled in Law.

Conditions of Employment: Criminal records check.

**STEP-26052-G ASSISTANT PROJECT & RESEARCH COORDINATOR
JUSTICE - PUBLIC SAFETY & INVESTIGATIONS**

Department of Justice's Public Safety and Investigations branch is looking for a student who can work independently and as part of a team, who thrives on tackling diverse challenges in a unique environment. Working with the Public Safety and Investigations branch, the student will gain valuable experience related to crime prevention and community safety. The opportunity to cultivate skills and broaden knowledge through unique exposure to Canada-wide Federal-Provincial-Territorial Working Groups on various topics related to public safety and restorative justice. The student will assist the branch with planning and coordination of meetings and events. Additional tasks will include digital and physical file organization and records inventory. Desired skills, abilities and personal suitability: analytical, research, prioritization and problem-solving skills; writing, typing, and note taking skills would be beneficial; familiarity with performance measurements, statistical interpretation and or project management will also assist the branch.

This position is preferred to persons of Yukon First Nations ancestry, persons of Canadian Indigenous ancestry and persons with disabilities.

Field of Study: This position is best suited for students currently enrolled in programs related to Business Administration, Public Safety or Justice.

Conditions of Employment: Travel, basic criminal records check.

**STEP-26053-G STUDENT VICTIM SERVICES WORKER
JUSTICE - VICTIM SERVICES**

This position supports Victim Services staff in providing victims of crime with support, information, counseling, referrals and assistance to advocate on their own behalf. The position works with the RCMP and other justice partners within the Criminal Court System and with community agencies providing support to victims. This position includes attending court, documenting court outcomes, providing information to victims, responding to crisis and assisting workers with special projects through research/collating information. This position is based in Whitehorse and may require some travel to Yukon communities to provide victim services.

This position is preferred to persons of Yukon First Nations ancestry and persons of Canadian Indigenous ancestry.

Field of Study: This position is best suited to students who are currently enrolled in programs related to Social Work, Criminology or Law.

Conditions of Employment: Criminal records check. Dress code, code of conduct, code of ethics, policies and expectations around confidentiality. Students will be exposed to individuals and details of crime.

STEP-26054-G ARCHAEOLOGY ASSISTANT (2 positions)

TOURISM & CULTURE - CULTURAL SERVICES

The incumbent will assist in archaeological field survey and excavation in various locations in Yukon and will undertake routine archaeological collections analysis and laboratory work in Whitehorse, including cataloging, mapping, research and database maintenance. Assistance in the supervision of secondary school students may be required in certain field projects. Willing to work outside and camp in remote locations, inclement weather, insect harassment and wildlife may be encountered. Some heavy lifting will be required. Hiking over rough terrain and physical labour can be expected. Travel in fixed and rotary wing aircraft, boats, and all-terrain vehicles may be necessary. All necessary safety training is provided.

This position is preferred to persons of Yukon First Nation ancestry and persons of Canadian Indigenous ancestry.

Field of Study: This position is best suited to students currently enrolled in programs related to Archaeology, Geography or First Nations Studies.

Conditions of Employment: Class 5 driver's license, travel, shift work/weekends, first aid/CPR.

STEP-26055-G ARTS PROGRAM ASSISTANT

TOURISM & CULTURE - CULTURAL SERVICES

The Arts Section is looking for a dynamic and creative individual wanting to share their passion for the arts with the Yukon public. This position will enhance our team in the areas of art collection management and community engagement. The Arts Section oversees the care and management of Yukon government art, including the Yukon Permanent Art Collection (YPAC). The student will assist the Art Section in collection management with responsibilities such as accessioning, research, records, photo documentation and shipping, installing and storage of artwork. The Arts Section continues to expand the collection's online presence in order to increase public awareness. The student's experience with generating creative content for websites and sharing information through social media will support these areas of work. Assisting with art installations, promoting Arts Section projects, and interacting with the arts community are a few of the additional opportunities the student will undertake.

This position is preferred to persons of Yukon First Nations ancestry and Canadian Indigenous ancestry.

Field of Study: This position is best suited to students currently enrolled in programs related to Fine Art, Museum Studies or Arts Administration.

Conditions of Employment: Class 5 driver's license, travel. Ability to lift loads up to 50 lbs. safely and a willingness to use personal protective equipment such as steel toed shoes when required.

STEP-26056-G HISTORIC SITES RESEARCHER

TOURISM & CULTURE - CULTURAL SERVICES

The Historic Sites Researcher will be a part of a small team of heritage professionals working to research and document heritage resources throughout the Yukon. The position will assist on fieldwork throughout the Yukon to monitor and document various historic sites. The position will assist with visual inspections, using drones and cameras for photo documentation, mapping, and data collection at these sites. Remote historic sites may be accessed by 4x4, UTV, boat and or helicopter. In the office, the position will assist with various tasks, including image digitalization and scanning, archival research, cataloging, and data input. The Historic Sites Researcher will also assist at events by providing logistical support and interacting with the public at various historic sites. This position provides a mix of being outdoors and working in an office setting, all while gaining an appreciation and deeper understanding of Yukon's unique heritage.

This position is preferred to persons with Yukon First Nations ancestry and persons of Canadian Indigenous ancestry.

Field of Study: This position is best suited for students currently enrolled in programs related to Social Studies, Anthology or Geography.

Conditions of Employment: Class 5 driver's license, travel, first aid/ CPR. Must be physically able to hike for extended periods in remote locations in difficult terrain. Field safety training will be required prior to conducting field work, and will be provided by the employer, such as Wilderness First Aid, helicopter safety, InReach training, UTV training etc. Must have appropriate field gear (e.g. rain pants and rain jacket, waterproof hiking boots, and a day pack are all required).

STEP-26057-G PALAEOLOGY RESEARCH ASSISTANT

TOURISM & CULTURE - CULTURAL SERVICES

The Paleontology Research Assistant will assist the Yukon Paleontology Program with field collection research and management of Yukon fossils and fossil sites. Typical office or laboratory work in Whitehorse will include identification, preparation, labeling and cataloging fossils, and entry of data into an electronic database. Potential fieldwork may include primitive camping in remote locations for extended periods, often in dirty conditions. Typical field work may include visits to placer gold mines near Dawson City and other remote locations to collect fossils. Field work may include field hiking, fossil collecting/lifting/carrying, recording field data, loading and unloading fossils from the field truck, helicopter travel, boating, remote camping, excavation using trowel and shovel.

This position is preferred to persons of Yukon First Nations ancestry and Canadian Indigenous ancestry.

Field of Study: This position is best suited to students currently enrolled in programs related to Palaeontology, Archaeology and Zoology.

Conditions of Employment: Class 5 driver's license, travel. Camping and outdoor experience are helpful; ability to work and camp in remote settings; good oral communication skills; ability to follow supervisor direction; able to work in difficult environments, including dirty and dusty conditions and bad weather. Lab and field work requires some heavy lifting, exposure to dirty and dusty materials.

STEP-26058-G EDUCATION AND PROGRAM ASSISTANT

TOURISM & CULTURE - CULTURAL SERVICES

The Education and Program Assistant will assist the Yukon Beringia Interpretive Centre's (YBIC) Program Coordinator with in-house school programming and programming ideas for YBIC's educational partner, Connected North. This position will work in collaboration with the YBIC Manager and the Communication and Engagement Specialist to develop an educational content map/database to be used in developing the educational resource section on YBIC's new website. Additionally, this position will aid YBIC interpretive staff in creating new public programs by researching existing museum programs, developing broad organizational and thematic structures for YBIC, and brainstorming new program templates to be used within the Centre. This position will also assist with the daily operations of the centre (e.g. staffing front desk, opening and closing the centre), and the delivery of other interpretive programs as needed. Due to the nature and arrangement of staff office spaces, the dynamic nature of YBIC, and certain aspects of the job description, the Education Program Assistant may need to deal with frequent interruptions and changing priorities.

This position is preferred to persons of Yukon First Nations ancestry, Canadian Indigenous ancestry and to persons with disabilities.

Field of Study: This position is best suited to students currently enrolled in programs related to Education, Biology or Museums.

Conditions of Employment: Criminal records check.

STEP-26059-G RESEARCH & RECORDS OFFICER

YUKON LEGISLATIVE ASSEMBLY - CLERK'S OFFICE

The Research and Records Officer will be responsible for performing research for the Clerk's Office for policy development or other projects as required. The Officer will be responsible for assisting the clerk's office with maintaining paper based and electronic filing systems, classifying and filing records, keeping confidential records secure, filing records in accordance with retention and disposal schedules and preparing records for disposal. The officer collaborates with the Record Centre to organize the delivery of records to the Record Centre in compliance with set procedures. The Officer must uphold strict confidentiality in their work. The Officer must provide timely, accurate information to assembly staff on records related work. The Officer will develop and maintain an inventory of legislative assembly forms and program materials. The officer is responsible for assisting the office with other general administrative office duties.

This position is preferred to persons of Yukon First Nations ancestry and Canadian Indigenous ancestry.

Field of Study: This position is best suited to students currently enrolled in programs related to Public Administration, Records Management or Political Science.

Conditions of Employment: Criminal records check.