



**BINGO  
INTERIM FINANCIAL REPORT**

**Financial report is due every 6 months until gaming proceeds are spent.**

Licence number of bingo	Expiry date
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**Organization details**

Organization name	
Address	Postal Code
Member responsible for this report	
Member email	Member phone number

**Financial Summary**

<b>Total proceeds</b>	(i) "Net proceeds of bingo" reported on initial financial report	(a) \$ _____												
<b>Total initial use of proceeds</b>	(ii) "Total amount spent" reported on initial financial report	(b) \$ _____												
<b>Total interim use of proceeds (if applicable)</b>	(i) "Total use of proceeds" reported on any interim financial report between this report and the initial financial report (if applicable)	(c) \$ _____												
<b>Use of proceeds since the latest financial report. Refer to your licence for your approved use of proceeds.</b>	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">Item: _____</td> <td style="width: 40%;">Amount = (d) \$ _____</td> </tr> <tr> <td>Item: _____</td> <td>Amount = (e) \$ _____</td> </tr> <tr> <td>Item: _____</td> <td>Amount = (f) \$ _____</td> </tr> <tr> <td>Item: _____</td> <td>Amount = (g) \$ _____</td> </tr> <tr> <td>Item: _____</td> <td>Amount = (h) \$ _____</td> </tr> <tr> <td colspan="2" style="text-align: right; padding-top: 10px;"><b>Total use of proceeds (d)+(e)+(f)+(g)+(h)</b></td> </tr> </table>	Item: _____	Amount = (d) \$ _____	Item: _____	Amount = (e) \$ _____	Item: _____	Amount = (f) \$ _____	Item: _____	Amount = (g) \$ _____	Item: _____	Amount = (h) \$ _____	<b>Total use of proceeds (d)+(e)+(f)+(g)+(h)</b>		(i) \$ _____
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Item: _____	Amount = (h) \$ _____													
<b>Total use of proceeds (d)+(e)+(f)+(g)+(h)</b>														
<b>Remaining amount</b>	<b>Remaining amount (a)-(b)-(c)-(i)</b> (j) \$ _____													

**Bingo with gross sales LESS than \$10,000**

It is not necessary to include supporting documentation for the use of proceeds (receipts, cheques, etc.). However, you must provide a bank statement if any proceeds remain unspent to demonstrate that the remaining amount is in the designated bank account. Please keep all documentation on hand in the event of an audit.  
**Random audits may occur up to one year after the expiry date on your licence.**

Enclose the following:

bank statement if proceeds remain unspent (j)

**Bingos with gross sales of \$10,000 or MORE**

Enclose the following:

- copies of receipts verifying how the proceeds were spent (i).
- bank statement if proceeds remain unspent (j)

OR

- a financial report prepared by a professional accountant

**Note:** if you submit a financial report, supporting documentation such as receipts are not necessary. The financial report must clearly outline all revenue and approved use of proceeds for the gaming event.

**Personal certification**

The contents of this financial report and any supporting documentation are true and complete.

\_\_\_\_\_

Date

\_\_\_\_\_

Signature