



Filing rules

- Fee \$40.00 (paper form) \$20.00 (YCOR)

| Part 1 – Society information | | |
|---|---|---------------------------|
| Name of society | Registry number | |
| Business contact information | | |
| To facilitate communication exchanges while your documents are being processed, you can provide the following: | | |
| Delivery method – Choose one delivery method for receipt of the society’s certified documents. | | |
| <input type="checkbox"/> Society business email. Provide email address: _____ | | |
| <input type="checkbox"/> By mail to registered office mailing address | | |
| Society business contact information | | |
| Contact person: _____ | | Phone: _____ |
| Part 2 – Liquidator information | | |
| Last name | Given name(s) – full names are required; initials are not permitted | |
| Business name (if any) | | |
| Annual liquidator report at a general meeting | | |
| A general meeting of the society was held on YYYY/MM/DD | | |
| I confirm that: | | |
| <input type="checkbox"/> An account of the liquidators acts and dealings and of the conduct of the liquidator during the preceding 12 months was presented at a general meeting held on the date indicated above. | | |
| <input type="checkbox"/> A summary of the liquidator’s receipts and payments during the preceding 12 months is attached. | | |
| Part 3 – Signature and authorization | | |
| Under s.209 of the <i>Societies Act</i> , it is an offence to make a false or misleading statement in respect of a material fact in a record submitted to the Corporate Registry. | | |
| <input type="checkbox"/> I am authorized to make this filing. | | |
| Last name of individual signing this form | Given name(s) of individual signing this form | |
| Title of individual signing this form | Signature | Date signed YYYY/MM/DD |

By signing and submitting this form, you give Corporate Affairs permission to input the data from this paper form into our online registry. Once the information is entered in the registry it will become the official record. While we are doing our best to accurately enter this information, it cannot be guaranteed. It is your responsibility, should any inaccuracies or omissions be found once you get your certified copy, to notify Corporate Affairs within 30 days for correction.

Your personal information contained in this form is collected under the authority of the *Societies Act* SY 2018, c.15. It will be used for the purposes of that Act and its regulations and for other lawful purposes. This includes the compilation of a public registry. Any person is entitled to examine the information contained in this public registry and make copies or extracts thereof. For further information you can contact Corporate Affairs by email at corporateaffairs@yukon.ca or by telephone at 867-667-5314 or toll-free (in Yukon) 1-800-661-0408 local 5314.