



# DEVELOPMENT FUNDING APPLICATION

Complete all information requested and include all relevant documentation with your application. Note that all applicants must sign this application form and that **incomplete applications will be returned at the applicant's expense**. Submit your application to [reel.yukon@yukon.ca](mailto:reel.yukon@yukon.ca).

What are you applying for? <input type="checkbox"/> Predevelopment Fund <input type="checkbox"/> Development Fund <input type="checkbox"/> Comfort Letter			
<b>Project information</b>			
Title of project			
Log line (1-2 sentence project description)			
Genre		Length	
Total development budget		Total Yukon spend	
Projected start date for this request		Projected end date of this request	
What phase of development are you applying for?			
What deliverables will you have at the end of this project?			
<b>Applicant information</b>			
<b>Applicant</b>			
<b>Production company name</b>			
Business address		City	Province/Territory
			Postal code
Chief executive(s)			Phone
Contact person		Email	
<b>Parent company name</b>			
Business address		City	Province/Territory
			Postal code

This information is collected for the purpose of administering an economic development program pursuant to s. 8 and 9 of the *Economic Development Act*, as amended. Personal information on this form is collected under the authority of Section 15(c)(i) of the *Access to Information and Protection of Privacy Act* (ATIPP) for the purpose of carrying out a program, including program evaluation, and/or providing financial assistance to the applicant. The collection, use and disclosure of your personal information is managed in accordance with ATIPP. For more information about the collection, use and disclosure of your personal information, please contact the Manager, Yukon Media Development in writing at 303 Alexander Street, Whitehorse, YT, Y1A 2C6 or by phone at 867-667-5400 or toll free at 1-800-661-0408 extension 5400.

Chief executive(s)		Phone	
Email	Website		
<b>Co-applicant</b>			
<b>Production company name</b>			
Business address	City	Province/Territory	Postal code
Chief executive(s)		Phone	
Email			
<b>Parent company name</b>			
Business address	City	Province/Territory	Postal code
Chief executive(s)		Phone	
Email	Website		
<b>Financing plan information</b>			
<b>Funding sources</b>	<b>\$ amount</b>	<b>Confirmed? Yes/No</b>	<b>Intended application date</b>
Yukon Predevelopment or Development Funding	\$		YYYY/MM/DD
Telefilm	\$		YYYY/MM/DD
Canada Media Fund (CMF)	\$		YYYY/MM/DD
Market trigger	\$		YYYY/MM/DD
Related party investment	\$		YYYY/MM/DD
Deferrals	\$		YYYY/MM/DD
Other (specify)			
	\$		YYYY/MM/DD
	\$		YYYY/MM/DD
	\$		YYYY/MM/DD
	\$		YYYY/MM/DD
<b>Total development budget</b>	<b>\$</b>		
<b>Total Yukon spend</b>	<b>\$</b>		

**Government of Yukon funding**

Has this project received Government of Yukon funding?  Yes. List funds below.  No

Name of Government of Yukon fund	At what phase?	Amount	Date
		\$	YYYY/MM/DD
		\$	YYYY/MM/DD
		\$	YYYY/MM/DD
		\$	YYYY/MM/DD

**Document checklist**

At the time of application, together with this completed form, applicant(s) must provide all the documentation listed below. Be advised that during the review of your project, the applicant may be required to provide additional documentation or information. The Government of Yukon reserves the right to request any document or information which, directly or indirectly, references the Government of Yukon, or any matter pertinent to the eligibility of the applicant and the project.

Applications must include all of the documentation listed below	Enclosed	YFSC use
Completed application form that has been notarized or signed in front of Media Development staff	<input type="checkbox"/>	<input type="checkbox"/>
Synopsis of the project and any other existing creative materials	<input type="checkbox"/>	<input type="checkbox"/>
Description of activities to be undertaken and deliverables to be completed during the development stage	<input type="checkbox"/>	<input type="checkbox"/>
Description of the production company including its structure and ownership, the names and addresses of shareholders and incorporation documents	<input type="checkbox"/>	<input type="checkbox"/>
Co-production agreements, if applicable	<input type="checkbox"/>	<input type="checkbox"/>
Brief biographies of all personnel involved in the project, noting which positions will be filled by Yukon residents	<input type="checkbox"/>	<input type="checkbox"/>
Development budget identifying the proposed Yukon spend	<input type="checkbox"/>	<input type="checkbox"/>
Related party transaction form	<input type="checkbox"/>	<input type="checkbox"/>
Related party investment calculation	<input type="checkbox"/>	<input type="checkbox"/>
Development history of the project or chain of title showing the applicant has the rights to exploit the project	<input type="checkbox"/>	<input type="checkbox"/>
Other documents as requested by Media Development	<input type="checkbox"/>	<input type="checkbox"/>
<b>If applying for a comfort letter:</b>		
Financing plan for development, including letters of commitment equivalent to 30 per cent of the development budget (net of Media Development's funding contribution) which evidence the terms, conditions and value of the contributions from financial sources	<input type="checkbox"/>	<input type="checkbox"/>
A letter of commitment, license agreement or deal memo from an eligible trigger	<input type="checkbox"/>	<input type="checkbox"/>
<b>If applying for the Predevelopment Fund:</b>		
Financing plan for development, including letters of commitment equivalent to 100 per cent of the predevelopment budget (net of Media Development's funding contribution) which evidence the terms, conditions and value of the contributions from financial sources	<input type="checkbox"/>	<input type="checkbox"/>
<b>If applying for the Development Fund:</b>		
Financing plan for development, including letters of commitment equivalent to 100 per cent of the development budget (net of Media Development's funding contribution) which evidence the terms, conditions and value of the contributions from financial sources	<input type="checkbox"/>	<input type="checkbox"/>
A letter of commitment, license agreement or deal memo from an eligible trigger	<input type="checkbox"/>	<input type="checkbox"/>

## Applicant statements

### The undersigned authorized representative of the applicant and co-applicant(s) (if applicable) hereby:

- Authorize(s) the Government of Yukon to discuss the applicant's application with the broadcaster(s), auditor(s), legal counsel, actual or proposed financier(s) and interim financier(s), Canadian Audiovisual Certification Office, Canadian Radio-television and Telecommunications Commission, and any other person(s) or entity(ies) connected with the applicant(s) application or program;
- Authorize(s) the Government of Yukon and Telefilm Canada to communicate, exchange, and discuss with one another any and all information and documentation which relates in any way to the funding application for the program, the production of the program, the agreement to be executed with the Predevelopment Fund or Development Fund and/or Telefilm Canada, the applicant and any co-applicants and any company which is related (within the meaning of Chapter 3840 of the Canadian Institute of Chartered Accountants Handbook) to the applicant or any co-applicant, and any current or previously completed production of the applicant, co-applicant or a company which is related (within the meaning of Chapter 3840 of the Canadian Institute of Chartered Accountants Handbook) to the applicant or any co-applicant;
- Agree(s) that it shall notify the Government of Yukon immediately if and when any changes occur to any of the submitted documents and shall provide written details of same;
- Authorize(s) the Government of Yukon or its authorized representative(s) to perform audits of the production of the program;
- Declare(s) that the applicant(s) has (/have) not entered into any oral or written agreement or "side deal" that conflicts with any of the provisions of this application or the Predevelopment Fund or Development Fund and Business Guidelines;
- Declare(s) that all persons specified as being Yukon residents in the application and all accompanying documentation, are Yukoners in accordance with the Predevelopment Fund or Development Fund policy definitions;
- Has/Have made and shall continue to make full disclosure to the Government of Yukon of any potential litigation that is likely to jeopardize the program or be detrimental to the Government of Yukon's interests;
- Declare(s) that the information provided herein and in the attached documentation is accurate and complete, and the applicant and the program complies and will continue to comply with the Predevelopment Fund or Development Fund policy;
- Acknowledge(s) that the Government of Yukon has full discretion in administering its programs and in the application of its guidelines to ensure that its funding is provided to programs that meet its spirit and intent. The applicant(s) further acknowledges that in all questions of interpretation of either the Predevelopment Fund or Development Fund guidelines or of the spirit and intent of the fund, the Government of Yukon's interpretation shall prevail; and
- Submit that, to the best of our knowledge, all aspects of this proposed project will be in compliance with existing municipal, territorial and federal codes, guidelines and laws and we declare that our business/organization is in good standing and that any debts owed to the Government of Yukon are in good standing.

**This document must be sworn by the applicant and all co-applicants before a notary public or Media Development staff. Ensure that all insertions are legible.**

**The undersigned makes this solemn declaration conscientiously, believing it to be true and knowing that it is of the same force and effect as if made under oath.**

### Applicant(s)

Signature – I am duly authorized		Date
Print name		Title
Signature – I am duly authorized		Date
Print name		Title
<b>Declared before me</b>		
In the city of	In the province/territory of	Date
Signature (commissioner, etc.)		Print name

Media Development's Predevelopment Fund and Development Fund utilizes an assessment matrix to evaluate applications. Details on the evaluation criteria can be found in the Business Guidelines Section 1.4 Decision Making.

**For statistical purposes only**

This information is being collected for statistical information only.

Does the applicant company identify as majority owned by any of the following:

- Indigenous     Disabled     BIPOC     Female     LGBTQ2S+     Other minority