



YUKON HOUSING CORPORATION APPLICATION FOR TEMPORARY RENT REDUCTION

Important: Income must have been reduced by 20% or more to qualify. If you qualify for a temporary rent reduction, be aware that the reduction will last up to 3 months per application. If you require more than 3 months, a new application must be completed with supporting information.

Case ID

Tenant information

Name	Date YYYY/MM/DD
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Mailing address

Email	Phone
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I require a rent reduction because my gross income has been reduced due to (provide reason):

Expected length of reduction needed: <input type="checkbox"/> 1 month <input type="checkbox"/> 2 months <input type="checkbox"/> 3 months	Starting Month: MM Year: YYYY	Ending Month: MM Year: YYYY
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Note: Reduction will not be applied retroactively.

Income information

Income	Current monthly amount	Provide all documents to support declared income and to prove loss of income. Including, but not limited to: <ul style="list-style-type: none">• Record of Employment (ROE)• Reduction of hours (verification from employer)• Pension statement• Pay statements
Employment		
CPP		
Employment Insurance		
YSIS (income supplement)		
OAS		
Other:		
Total income		

I understand that a rent reduction is based on the information that I have provided. I know that income on or before application will be reviewed by Yukon Housing Corporation. If approved, for the duration of the rent reduction you will be required to provide proof of gross income on a monthly basis, to calculate rent, by the 5th day of the month. If you do not provide proof of income rent will be based on annual income.

I understand that signing this application is of the same force and effect as if made under oath. I declare that the information provided on this application is true. I have provided all income information.

EFT payments will be discontinued during the reduction period and you will be required to pay in person.

Approved rent reductions will be subject to audit, based on annual income which may result in a recalculation of rent and monies owing to Yukon Housing Corporation.

Tenant signature

Date

OFFICE USE ONLY		
<input type="checkbox"/> Approved for (length) _____		YYYY/MM/DD
<input type="checkbox"/> Denied	Manager, Community Housing Operations / Manager, Whitehorse Housing Operations	Date

Personal information is collected directly under Section 15(c)(i) and indirectly under Section 16(2)(a) of the Access to Information and Protection of Privacy Act, for the purposes of rent collection. For further information, contact the Director, Finance and Risk Management Branch at (867) 667-5712, toll free, within Yukon 1-800-661-0408, or in person at 410 Jarvis Street, Whitehorse YT, Y1A 2H5.