



YUKON HOUSING CORPORATION
KEY/FOB REQUEST AND PICKUP AUTHORIZATION

Date of request YYYY/MM/DD	Main door \$5 X _____
Tenant name	Unit door \$5 X _____
Tenant address	Mail key \$5 X _____
	Storage \$5 X _____
	FOB \$10 X _____
	Total cost \$ _____
	Payment in full must be made at the time the keys/FOBs are picked up.
	Reason for key/FOB is: <input type="checkbox"/> New <input type="checkbox"/> Lost <input type="checkbox"/> Additional <input type="checkbox"/> Other: _____

I authorize _____ to pick up key(s)/FOB(s) for my residence.

Signature of tenant

YYYY/MM/DD

Signature for pickup

Date of pickup

Submit your form:

In person: At the Yukon Housing Corporation office in your community

By mail: Yukon Housing Corporation
Box 2703 (Y-1), Whitehorse, Yukon Y1A 2C6

By email: ykhouse@yukon.ca

For more information call: 867-667-5759 or, toll free in Yukon, 1-800-661-0408

OFFICE USE ONLY	<input type="checkbox"/> ID the authorized individual	Staff initial: _____
	<input type="checkbox"/> Verified tenant signature	
	<input type="checkbox"/> Paid in Yard	

Personal information is collected directly under Section 15(c)(i) and indirectly under Section 16(2)(a) of the *Access to Information and Protection of Privacy Act*, for the purposes of rent collection. For further information, contact the Director, Finance and Risk Management Branch at (867) 667-5712, toll free, within Yukon 1-800-661-0408, or in person at 410 Jarvis Street, Whitehorse YT, Y1A 2H5.