



YUKON HOUSING CORPORATION
LONG-TERM TENANT ABSENCE APPLICATION

If you are absent from your unit for more than thirty (30) days you must have prior approval by the Manager, Whitehorse Housing Operations or the Manager, Community housing. If an absence is not approved, YHC will consider the property to be abandoned.

Tenant name	Tenant name
Address of unit	
I/We request permission to be absent from my unit for the following period of time: From <u>YYYY/MM/DD</u> to <u>YYYY/MM/DD</u> Reason: _____ _____	
The following person(s) will ensure that my unit is maintained in good condition and will inform Yukon Housing Corporation of any problems. I understand that I am responsible for rent payment in my absence and that no-one, other than the person(s) named in my lease, may stay in my unit in my absence. Name, address and phone number of caretaker(s) of unit: _____ _____	
Tenant's forwarding address and phone number	

Signature of tenant

Signature of tenant

Signature of caretaker(s)

Date

Submit your form:

In person: At the Yukon Housing Corporation office in your community

By mail: Yukon Housing Corporation
Box 2703 (Y-1), Whitehorse, Yukon Y1A 2C6

By email: ykhouse@yukon.ca

More information: Call 867-667-5759
Toll free in Yukon: 1-800-661-0408, ext. 5759

OFFICE USE ONLY
<input type="checkbox"/> I approve tenant absence
<input type="checkbox"/> I do not approve tenant absence

Personal information contained on this form is collected under the authority of the *Housing Corporation Act* and is managed in accordance with the *Access to Information and Protection of Privacy Act*. Personal information on this form will be used only for the purpose of rent collection. For further information, contact the Yukon Housing Corporation ATIPP Coordinator at 867-667-5712.