



YUKON HOUSING CORPORATION
SHORT-TERM TENANT ABSENCE
 BETWEEN OCTOBER 1 AND APRIL 30

Note: Tenant absences of longer than 30 days year round require a **Long-Term Absence Application** form to be completed for prior approval by the Manager, Whitehorse Housing or Manager, Community Housing.

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|--|---------------|
| Tenant-1 name | Tenant-2 name |
| Address of unit | |
| I/We request permission to be absent from my unit for the following period of time: From <u>YYYY/MM/DD</u> to <u>YYYY/MM/DD</u> Reason: _____ _____ | |
| The following person(s) will ensure that my unit is maintained in good condition and will inform Yukon Housing Corporation of any problems. I understand that I am responsible for rent payment in my absence and that no-one, other than the person(s) named in my lease, may stay in my unit in my absence. Name, address and phone number of caretaker(s) of unit: _____ _____ | |
| Tenant's forwarding address and phone number | |

 Signature of tenant

 Signature of tenant

 Signature of caretaker(s)

 Date

Submit your form: **In person:** At the Yukon Housing Corporation office in your community

By mail: Yukon Housing Corporation
 Box 2703 (Y-1), Whitehorse, Yukon Y1A 2C6

By email: ykhouse@yukon.ca

More information: Call 867-667-5759
 Toll free in Yukon: 1-800-661-0408

Personal information is collected directly under Section 15(c)(i) and indirectly under Section 16(2)(a) of the *Access to Information and Protection of Privacy Act*, for the purposes of rent collection. For further information, contact the Director, Finance and Risk Management Branch at (867) 667-5712, toll free, within Yukon 1-800-661-0408, or in person at 410 Jarvis Street, Whitehorse YT, Y1A 2H5.