

FUNERAL DIRECTORS LICENCE RENEWAL APPLICATION

You must visit the funeral directors licence application web page to complete your application package. Full instructions, forms and guidance documents are found on the web page.

For convenience, a brief checklist of required supporting documentation is provided below.

Renewal deadline: Submit your renewal application before March 1 to ensure we can process your licence before it expires.

Supporting documentation checklist (More information is found on the application website.)				
Capper and account of contact (more fine in an are approached)				
Proof of bonding in the amount of \$100,000. (Submit if you plan to offer prepaid or prearranged funerals.)				
Proof of a trust account at a certified bank located in Yukon. (Submit if you plan to offer prepaid or prearranged funerals.)				
☐ Payment information form. (\$50 for licence.)				

YG(5127EQ)F3 Rev.01/2019 Page 1 of 3

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Complete all sections of this application form. Do not leave a section blank. If a section is not relevant, mark the section as "not applicable."

Applicant information								
Legal last name	Legal first name(s)			Legal middle name(s)				
Other names by which you may be known			Yukon licence number					
Email				Phone				
Mailing address		City		Prov./terr.	Postal code	Country		
Physical address (if different from mailing address)		City		Prov./terr.	Postal code	Country		
Registration								
State the jurisdiction(s) you are registered in as a funeral director.								
Province/territory			Country					
Employment								
State the following for your current employer(s).								
Employer name	City, prov./terr., c	ountry	Start date	Email				

YG(5127EQ)F3 Rev.01/2019 Page 2 of 3

Declarations						
If you answer 'yes' to any question below, additional information may be requested.						
Do you have a criminal record?	☐ Yes ☐ No					
Have you ever been subject to any investigative proceedings with respect to professional misconduct, incompetence, or incapacity, in funeral directing in Yukon or any other province, territory, state or country?						
Are you currently under investigation or involved in any proceedings which could result in the withdrawal of your funeral director registration by a registration/licensing authority in any province, territory, state or country?						
Personal certification						
Yes, I hereby certify that I am the person making application for registration as a funeral director in Yukon, and that all statements are true and complete in every respect. I understand that falsification of information on this application may result in the cancellation of my application for registration or cancellation of an issued licence.						
YYYY/MM/DD	YYYY/MM/DD					
Signature of applicant Date	Date					

Personal information is collected, used, and disclosed under the authority of Section 29(a) and (c) of the *Access to Information and Protection of Privacy Act* and under the Act associated to the profession related to the licence being requested. It will be used for the purposes of these acts and their regulations and to determine eligibility for licensure/registration. It will also be used to maintain a public register and for research and statistical purposes related to human resource planning. The latter is shared in a non-identifiable form only. For further information about the collection of this information, contact Professional Licensing and Regulatory Affairs (PLRA), Community Services, Government of Yukon, by mail at P.O. Box 2703, Whitehorse, YT, Y1A 2C6, by phone at 867-667-5111, or by email at inquiry.plra@gov.yk.ca.