



GAS TAX FUNDING
FINAL REPORTING
(PROJECT AND FINANCIAL)

Recipients receiving Gas Tax funding are required to use only this form for final project reporting. This report must be included with the final financial report. Be sure to include (and attach) all supporting documentation, receipts and photos.

TRANSFER PAYMENT AGREEMENT DETAILS

Recipient	Funding amount
Project title	Project number
	TPA number
Project start date: YYYY/MM/DD	Project completion date: YYYY/MM/DD

PROJECT DESCRIPTION

Describe the project in detail Additional information attached? Yes No

PROJECT DESCRIPTION *(continued)*

OUTCOME INDICATORS *(as per Schedule D, 2. of the Gas Tax Administrative Agreement)*

Indicate how your project has met the goals of the gas tax fund. What is the beneficial impact of this project on your community? What is the impact of gas tax funding as a predictable source of funding?

COMMUNICATIONS

Describe what events took place to announce this project. Was a sign put in place for this project?

PHOTOS

It's important to include photos of your project.
Please indicate if photos are attached separately.

Attached? Yes No

Recipients are required to attach all supporting documents showing revenue received and expenses incurred. Receipts and invoices must match the total amount reported.

FINANCIAL REPORT			
GAS TAX PROGRESS CLAIMS			AMOUNT
Total project amount approved (total amount of transfer payment agreement)			\$
Progress claims Received to date	Description (identify phase)	Date received	Amount received
	1.	YYYY/MM/DD	\$
	2.	YYYY/MM/DD	\$
	3.	YYYY/MM/DD	\$
	4.	YYYY/MM/DD	\$
	5.	YYYY/MM/DD	\$
Remaining funds available (this represents the final payment / holdback to be received)			\$
OTHER FUNDING SOURCES			ACTUAL RECEIVED
Description of funding source (other YG, federal, etc.)		Budgeted revenue	
1.			\$
2.			\$
3.			\$
4.			\$
5.			\$
Total "other" revenue sources			\$
EXPENDITURE REPORT			ACTUAL EXPENDITURE
Description of expenditures (Identify phase – all supporting receipts and invoices must equal the value of the actual description for the phase identified)		Budgeted expenditure	
1.			\$
2.			\$
3.			\$
4.			\$
5.			\$
Total expenditures			\$
RECIPIENT CERTIFY / AUTHORIZED SIGNATURES			
<p>I certify that the financial information described in this form were incurred under the transfer payment agreement that generally accepted accounting principles have been used, and consistently followed, and the costs apply to the project authorized in the agreement. I /We also understand that further documentation may be requested from Yukon Government at any given time in respect to the authorized project. The information contained on this form is collected under Section 161 of the <i>Keeping Canada's Economy and Jobs Growing Act</i>, S.C. 2011, C.24 and the Canada-Yukon Gas Tax Administration Agreement and will be used for the purpose of administering the Gas Tax Fund. For further information, contact the Gas Tax Fund Administrator at (867) 336-0469, toll free within Yukon 1-800-661-0408, ext.5111.</p>			
Name and position:			Date YYYY/MM/DD
Signature:			