



## YUKON STUDENT FINANCIAL ASSISTANCE APPLICATION

Student name: \_\_\_\_\_

### All applicants must fill out sections 1 through 5, and page 7

Indicate which type(s) of funding you are applying for:

- Yukon Grant
- Student Training Allowance
- Yukon Excellence Awards
- Scholarships

**Incomplete applications will be cancelled as of the end date of full-time classes for the current academic year.**

### Return your completed application and documents to:

Student Financial Assistance, Education, E-13A  
Government of Yukon  
Box 2703, Whitehorse, Yukon, Y1A 2C6

The Student Financial Assistance office is located at 1000 Lewes Boulevard, Whitehorse, Yukon

Website: [www.yukonstudentaid.com](http://www.yukonstudentaid.com)

### Contact information

If you have questions, contact the Student Financial Assistance office:

Email: [sfa@yukon.ca](mailto:sfa@yukon.ca)

Phone: 867-667-5929, or toll-free in Yukon at 1-800-661-0408, ext. 5929

Personal information in this form is collected under the authority of the *Access to Information and Protection of Privacy Act s 15(c)(i)* to administer the *Education Act* to determine your eligibility for Yukon territorial student funding programs in accordance with Yukon's *Student Financial Assistance Act*, the *Occupational Training Act* and respective regulations, policies, and guidelines. For more information on the collection of your personal information, contact Training Programs, Student Financial Services officer at the Yukon Department of Education at 1000 Lewes Blvd., or by phone at 867-667-5929 or 1-800-661-0408, ext. 5929, or by email at [sfa@yukon.ca](mailto:sfa@yukon.ca).



# YUKON STUDENT FINANCIAL ASSISTANCE APPLICATION

## Section 1 – Personal information

Last name	First name
Middle name(s)	Previous last name (if applicable)
Social insurance number	Marital status

### Permanent mailing address

Street address or P.O. box		City
Terr/Prov/State	Postal/Zip code	Country
Phone	Email	

### Your address while at school

If you leave this section blank, or if the address you provide is incomplete, all correspondence will be sent to the permanent mailing address you provided above. Do not use the institution's address.

Street address or P.O. box		City
Terr/Prov/State	Postal/Zip code	Country
Phone	Email	

### Other information

Gender <input type="checkbox"/> Female <input type="checkbox"/> Male <input type="checkbox"/> Other <input type="checkbox"/> Unspecified	Date of birth YYYY/MM/DD	Which of the following applies to you: <input type="checkbox"/> Canadian citizen <input type="checkbox"/> Permanent resident
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## Section 2 – Statistical information

### Optional – for statistical purposes only

Are you an Indigenous person, that is, First Nation, Metis, or Inuit?  Yes  No  Prefer not to say  
Select which best describes you:  Yukon First Nation  Metis  Inuit  Other First Nation

If you are a member of a Yukon First Nation, provide the name of your First Nation. Leave blank if you prefer not to disclose:

### Section 3 – Residency information

**Read these instructions carefully:** Provide a detailed list of where you lived during the 24 months immediately before the start date of your classes. Breakdown this period into specific times when you were in high-school, post-secondary education, or on summer breaks. Specify where you were a full-time student, part-time student, or not attending school. Also include all absences from and returns to the Yukon.

From		To		Where did you physically reside?		School Status (check one)		
Month	Year	Month	Year	City	Terr./Prov.	Full-time	Part-time	Not in school

### Section 4 – Institution/Program information

Name of institution		Campus (if applicable)
City	Terr/Prov/State	Student ID number
Name of program (i.e. science, geography, engineering)	Type of program	
How many years is your program? (i.e. 1, 2, 3 or 4-year duration)	<input type="checkbox"/> Upgrading/College preparation <input type="checkbox"/> Certificate (normally 1-year duration) <input type="checkbox"/> Diploma (normally 2-year duration) <input type="checkbox"/> Undergraduate degree (normally 4-year duration) <input type="checkbox"/> Masters/Graduate degree <input type="checkbox"/> Other _____	
Which year of the program are you entering? (i.e. 1 <sup>st</sup> year of a 2, 3 or 4-year program)		
What is the start date of your classes? <b>YYYY / MM / DD</b>		
What is the end date of your classes? <b>YYYY / MM / DD</b>		
<b>Enter the end date for your entire school year, including exam dates.</b>		
Are you taking this program by correspondence or online? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Blended		

## Section 5 – Determining your eligibility

To assist our office in determining your eligibility, complete the following:

Are you married or common-law?  Yes  No

*You are considered common-law if you have been living with your partner for 12 months or longer.*

If you answered yes and your spouse is not in full-time post-secondary studies themselves, where has your spouse resided for the past 12 months?

City/Province/Country: \_\_\_\_\_

Are you a single parent?  Yes  No

Have you been out of high school for 4 years?  Yes  No Date you left high school: YYYY/MM

**If you answered no to all of these questions, you are considered to be dependent on your parent(s).**

## Section 6 – Yukon Grant applicants only

**The Yukon Grant is for full-time post-secondary studies only.** If you are taking upgrading classes, you may be eligible to apply for the Student Training Allowance (section 7), provided you are studying full-time at a designated Yukon institution.

**If this is your first Yukon Grant application, you must include:**

- A **Program Information Form** signed by an authorized representative at your school.  Attached  On its way
- A Yukon high school transcript or proof of Yukon registered home schooling, or if you have not completed 2 years of high school in the Yukon but were a resident, a Schedule E must be completed and can be found at [www.yukonstudentaid.com](http://www.yukonstudentaid.com).  Attached  On its way
- If you are considered to be dependent on your parent(s) (answered “No” to all questions in section 5), complete the **Parent Declaration Form** on page 8 of this application.  Completed  N/A
- A signed **Student Declaration Form** on page 7 of this application.  Completed
- A copy of your Permanent Resident Card, if applicable.  Attached  On its way  N/A  
 Previously submitted

**Direct Deposit authorization form** with instruction on how to set up with Department of Finance can be found here: <https://yukon.ca/en/direct-deposit-authorization-form>

At the time the application is assessed, if the direct deposit is not completed, a cheque will be issued and mailed to the address provided in this application.

**If this is your second or subsequent Yukon Grant application, you must include:**

- A **Program Information Form** signed by an authorized representative at your school.  Attached  On its way
- If you are considered to be dependent on your parent(s), complete the **Parent Declaration Form** on page 8 of this application.  Completed  N/A  On its way
- Sign the Student Declaration Form on page 7 of this application.  Completed

**Deadline for our office to receive your Yukon Grant application: 6 weeks after the start date of your classes.**

**Deadline for all other supporting documents: your study period end date for this academic year.**

**Section 7 – Student training allowance applicants only**

**If you are applying for the Yukon Grant, you CANNOT apply for the Student Training Allowance during the same study period.** The Student Training Allowance is available to students taking full-time post-secondary or upgrading studies at a designated Yukon institution.

Will you have to move to another community to attend your program?  Yes  No  
 If yes, will you have to maintain two residences while attending school?  Yes  No

If you have any dependants when your classes start, list each dependant below. A dependant is a child (natural, adopted, step-child) 17 years old or younger, or a spouse whose weekly income is less than the current STA weekly rate. To find out the STA weekly rate for this academic year, visit: [www.yukonstudentaid.com](http://www.yukonstudentaid.com)

Names of dependant(s) Last name, first name	Date of birth	Relationship to you	Normally lives with you?
	YYYY/MM/DD		<input type="checkbox"/> Yes <input type="checkbox"/> No
	YYYY/MM/DD		<input type="checkbox"/> Yes <input type="checkbox"/> No
	YYYY/MM/DD		<input type="checkbox"/> Yes <input type="checkbox"/> No
	YYYY/MM/DD		<input type="checkbox"/> Yes <input type="checkbox"/> No

**It is your responsibility** to report any other funding which pays your tuition, textbook costs, living allowance or other types of assistance while you are in school. Check with our office if you are unsure. We can help you avoid having to pay back funding you are not entitled to receive.

Will any other organization(s) be paying for your tuition or textbook costs?  Yes  No  Maybe  
 If “yes” or “maybe”, name the organization(s) here: \_\_\_\_\_

Will any other organization(s) be providing you with a living allowance or other assistance while you are in school?  Yes  No  Maybe  
 If “yes” or “maybe”, name the organization(s) here: \_\_\_\_\_

**If you answered “yes” or “maybe” to either of the questions above, you may be required to provide a letter of approval or denial of funding from the organization(s) before your application will be processed.**

**Important: You must include the following with your Student Training Allowance application**

- A **Program Information Form** signed by an authorized representative at your school.  Attached  On its way
- Copies of birth certificate(s) for each dependant.  Attached  On its way  N/A  Previously submitted
- Copies of approval or denial letter(s) if another organization is providing you or your school with funding for your education (besides scholarships).  Attached  On its way  N/A
- If you are considered to be dependent on your parent(s), complete the **Parent Declaration Form** on page 8 of this application.  Attached  On its way  N/A
- Sign the **Student Declaration Form** on page 7 of this application.  Completed
- A copy of your Permanent Resident Card if applicable.  Attached  On its way  N/A  Previously submitted

**Deadline for our office to receive your Student Training Allowance application: 14 school days after the start date of your classes.**

**Late applications will be considered and, if approved, funding will start from the date your signed application is received.**

**Deadline for all other supporting documents: your study period end date for the current academic year.**

## Section 8 – Yukon Excellence Awards applicants only

I would like to apply for \$ \_\_\_\_\_ of my Excellence Awards for this academic year.

Name of Yukon high school: \_\_\_\_\_

### Include:

- Yukon high school transcript  Attached  On its way  Previously submitted
- Receipts for tuition and/or book costs:  Attached  On its way
- Sign the **Student declaration Form** on page 7 of this application  Completed

**Awards must be claimed within ten years of leaving high school.**

## Section 9 – Scholarship applicants only

**Deadline: September 30**

### Check each scholarship for which you wish to apply:

#### Canadian Army Yukon Scholarship - \$100.00

- Criteria:
- Grade 12 student of a Yukon high school, attending 1st year of post-secondary studies leading to a certificate, diploma or degree
  - Attending a designated post-secondary institution in the academic year immediately following graduation
  - Awarded to highest average based on Grade 12 final marks
  - Provide high school transcript  Attached  On its way

#### Nicholas John Harach Scholarship - \$100.00

- Criteria:
- Grade 12 graduate of a Yukon high school, attending any year of aviation-oriented technical training
  - Must be a resident of the Yukon as defined by the Yukon Grant residency criteria
  - Awarded to highest average based on Grade 12 final marks or post-secondary transcript
  - Provide high school transcript if entering first year, or post-secondary  Attached  On its way transcript for any other year

#### Yukon Huskys C.B. Radio Club Scholarship - \$350.00

- Criteria:
- Grade 12 graduate of a Yukon high school, entering 1st or 2nd year of a 1 or 2-year vocational/technical program
  - Awarded to highest average based on Grade 12 final marks if entering 1st year, or first year post-secondary marks if entering 2nd year
  - Provide high school transcript if entering 1st year, or first-year  Attached  On its way post-secondary transcript if entering 2nd year





**SCHEDULE A**  
**PARENT/LEGAL GUARDIAN RESIDENCY DECLARATION**  
 FOR YUKON STUDENT FINANCIAL ASSISTANCE APPLICATIONS

Complete this form if your child (“the applicant”) is applying for Yukon funding and:

- has been out of high school for less than 4 years; and
- is a dependent student and you are the parent/guardian with whom the applicant normally resides

A dependent student:

- has never been married or common law
- has never been a single parent
- has never been in the labour force for two periods of 12 consecutive months

**Applicant’s (student’s) name:** \_\_\_\_\_

Parent/Guardian last name: \_\_\_\_\_ First name: \_\_\_\_\_

Permanent mailing address: \_\_\_\_\_

City: \_\_\_\_\_ Province/Tterritory: \_\_\_\_\_

Postal code: \_\_\_\_\_ Telephone: \_\_\_\_\_

What is your relationship to the applicant? \_\_\_\_\_

In which province/territory did you last maintain a family home for 12 consecutive months, prior to the applicant starting their classes this year? Province/Territory: \_\_\_\_\_

I make this declaration conscientiously believing that the information I have provided is true and correct, and knowing that it is of the same force and effect as if made under oath. I understand knowingly providing false or misleading information in relation to this form constitutes an offence pursuant to the provisions of the Criminal Code of Canada. I understand that providing false information on this form may result in an overpayment of Yukon funding to the applicant, and that the applicant may be required to repay any or all Yukon funding provided as a result of the information provided above.

_____	_____	_____
Signature of parent/guardian	Print name	Date

For more information, visit [www.yukonstudentaid.com](http://www.yukonstudentaid.com) or email the Student Financial Assistance office at [sfa@yukon.ca](mailto:sfa@yukon.ca), or telephone 867-667-5929 or toll free in Yukon at 1-800-661-4008 ext 5929.

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## Important: Yukon Health Care Insurance

**If you are attending post-secondary education outside of the Yukon**, you must inform the Yukon Health Care Insurance office that you are temporarily leaving the Yukon for educational purposes to remain eligible for physician and hospital benefits under the Yukon Health Care Insurance plan and Hospital Insurance Services plan.

To continue to receive physician and hospital health care coverage while out of the territory you must:

- be in full-time attendance at a university or other recognized educational institution;
- intend to return to the Yukon Territory permanently upon completion of your studies;
- **submit an extended absence form**, which you can obtain from Health and Social Services' website at <https://yukon.ca/en/yukon-health-care-insurance-plan-notification-extended-absence-form>, with confirmation of your enrolment for approval **prior to your original date of departure**. You must complete **one for each year you are absent**, either by fax 867-393-6486, mail, Insurance Health Services H-2, Box 2703, Whitehorse, Yukon Y1A 2C6 or hand deliver in office at 204 Lambert Street;
- upon return to the Yukon, present in person to Insurance Health Services where you will be asked to sign and date another form. If you have returned to the Yukon but are not in Whitehorse, call their office to make alternative arrangements at 867-667-5209. Failure to do so may result in the cancellation of your health care coverage.

There are limitations to your coverage. Your benefits under the Travel for Medical Treatment Program cease on the day you leave the territory. Also, ground ambulance and air medevac flights are not covered outside the Yukon.

If you are registered with the Chronic Disease Program, you may be reimbursed for the cost of drugs when you submit original paid receipts upon returning to the territory if you have maintained your Yukon health care coverage for the duration of your absence.

**Yukon Health Care Insurance strongly advises that you purchase additional health care insurance while out of the Yukon.**

**Attending educational institutions in Canada , aside from Quebec:** Regardless of the province or territory in which you attend school, you are covered for physician and hospital services. If you see a physician or are hospitalized, the bills for your expenses will be charged back to the Government of Yukon for payment under the terms of the Inter-provincial Reciprocal Billing Agreement.

Quebec is not part of the Inter-Provincial Reciprocal Billing Agreement and physicians/hospitals may want payment at the time the service is provided. These expenses will be reimbursed to you on submission of paid receipts. You are responsible for any service or treatment received that is not insured under the Yukon Health Care Insurance Plan.

**Attending educational institutions outside of Canada:** Coverage of insured hospital and physician services is limited to the maximum amount that would be paid to receive that same service in the Yukon. Most out-of-country health care providers will require that payment be made at the time services are provided. Reimbursement is issued by Yukon Health Care Insurance upon receipt of paid invoices. You are 100% responsible for any costs over and above the Yukon rate and for any service or treatment received that is not insured under the Yukon Health Care Insurance Plan.

Yukon Health Care Insurance Plan, P.O. Box 2703, H-2, Whitehorse, Yukon, Y1A 2C6  
Phone: 867-667-5271 Fax: 867-393-6486