

**Oil and Gas Resources**

Department of Energy, Mines and Resources, Government of Yukon  
Suite 400, 211 Main Street, Whitehorse, Yukon Y1A 2B2  
Email: [oilandgas@gov.yk.ca](mailto:oilandgas@gov.yk.ca)

Completely fill in the following information as accurately as possible. This is an important part of the oil and gas licencing process pursuant to section 19 of the *Gas Processing Plant Regulation*.

**INSTRUCTIONS**

Submit an application for every construction authorization required. An application may be submitted by mail or email.

**All sections must be completed.**

**Section 1: Date of application**

**Section 2: Construction start date**

Applications must be submitted 14 days before the commencement of construction.

**Section 3: Licensee**

Indicate the legal name and the identification code pursuant to section 5 of the *Oil and Gas Licence Administration Regulations*.

**Section 4. Licence**

A gas processing plant or liquefied natural gas facility licence must be in effect before a construction authorization will be considered. Identify the licence and amendment number, and the facility name.

**Section 5. Name of agent**

If an agent is submitting the application for the licensee indicate the agent's legal name, otherwise leave this area blank.

**Section 6. Contact information**

Indicate an address where the licensee can be contacted. If an agent is acting for the licensee, indicate contact information for the agent.

**Section 7. Description of project**

Enter a short description of the project for reference.

**Section 8. Drawings and specifications**

Include a list of attachments with the required information in this category. Applicants are responsible for the submission of thorough and complete information to describe the scope of the entire licensed project that they intend to construct within the construction period defined in the licence. Documents must be authorized by a professional engineer registered with the Association of Professional Engineers of Yukon. Licence conditions and directions by the Chief Operations Officer may require applicants to submit additional information before issuance of authorization.

**Submit completed documentation**

In person: Suite 400, 211 Main Street, 4th Floor Shoppers Plaza, Whitehorse

By mail: Oil and Gas Resources Branch  
Government of Yukon, Department of Energy, Mines and Resources  
Box 2703 (K-11), Whitehorse, Yukon Y1A 2C6

By email: [oilandgas@gov.yk.ca](mailto:oilandgas@gov.yk.ca)

<b>Date application submitted</b> YYYY/MM/DD		<b>Construction start date</b> YYYY/MM/DD	
<b>Licensee</b>			
Legal name		Identification code	
<b>Licence</b>			
Licence and amendment number		Facility name	
<b>Name of agent</b>			
<b>Contact information</b>			
Name of contact person		Title	
Email	Phone	Cell	
Mailing address			
City/town	Territory/Province/State	Postal/Zip code	Country
<b>Description of project</b>			
<b>Drawings and specifications</b>		<input type="checkbox"/> A list of attachments is included with this submission	

The documents listed below may be required for a gas processing plant or liquefied natural gas facility construction authorization application. Additional information or clarification may be required.

- |   |   |   |
|---|---|---|
| <input type="checkbox"/> Overall site plans                     | <input type="checkbox"/> Grounding and bonding plan   | <input type="checkbox"/> Cause and effect matrix and/or risk assessment   |
| <input type="checkbox"/> General arrangement drawings           | <input type="checkbox"/> Safety systems plan  | <input type="checkbox"/> Emergency shut-down philosophy and procedure   |
| <input type="checkbox"/> Process and instrumentation diagrams   | <input type="checkbox"/> Safety systems specification sheets  | <input type="checkbox"/> Energy and material balance study  |
| <input type="checkbox"/> Equipment electrical schematics        | <input type="checkbox"/> Site civil and structural work scope   | <input type="checkbox"/> Completed hazard analysis: Hazard Identification Study or Hazard and Operability Study |
| <input type="checkbox"/> Equipment foundation drawings          | <input type="checkbox"/> Site electrical work scope   | <input type="checkbox"/> Equipment and vessel data sheets   |
| <input type="checkbox"/> Spill containment drawings             | <input type="checkbox"/> Site mechanical work scope   | <input type="checkbox"/> Winterization philosophy   |
| <input type="checkbox"/> Piping layout drawings                 | <input type="checkbox"/> Basis of design  | <input type="checkbox"/> Venting or flare sizing calculations   |
| <input type="checkbox"/> Piping component specifications        | <input type="checkbox"/> Global process flow diagrams   | <input type="checkbox"/> Quality assurance / quality control plan   |
| <input type="checkbox"/> Pressure vessel specifications         | <input type="checkbox"/> Facility fire suppression system layout and diagram, and calculations  |   |
| <input type="checkbox"/> Piping design calculations             | <input type="checkbox"/> Other fire protection diagrams (dry chemical, pull stations, gas detection, fire detection, spill detection) |   |
| <input type="checkbox"/> Single line diagram                    |   |   |
| <input type="checkbox"/> Hazardous zone classification drawings |   |   |
| <input type="checkbox"/> Lighting plan                          |   |   |

This information is collected by the Oil and Gas Resources Branch under the authority of the *Oil and Gas Act* and s. 29 of the *Access to Information and Protection of Privacy Act* for the purpose of regulating oil and gas operations in Yukon. If you have a question about the collection and use of this information, please contact the Oil and Gas Resources Branch at [oilandgas@gov.yk.ca](mailto:oilandgas@gov.yk.ca)

If there is any conflict or inconsistency between this form and any provision of the Yukon *Oil and Gas Act* or its regulations, the Yukon *Oil and Gas Act* and its regulations prevail.