



Part-Time Early Childhood Education Bursaries

Application Instructions and Deadlines

Bursary Information

Students pursuing part-time studies in Early Childhood Education are eligible to apply for funding for a maximum of two courses per applicant per year (from April 1 of one year to March 31 of the next), to a maximum of \$500 per course. Courses may be taken at the same time or on a course-by-course basis. Bursaries for part-time studies are available on a first-come first-served basis each year until funds are no longer available.

Any bursaries awarded will be applied toward tuition costs first. If the course tuition is less than \$500, any remaining funds (up to the maximum) may be awarded to help cover related eligible expenses, such as textbooks, if receipts have been provided.

First Nation governments or other organizations who are paying for or have paid for a course(s) or course materials on behalf of a student are also eligible to apply for funding under this program, provided they do not require the student to pay back the costs. See the document called “Application Instructions for Sponsors” for more information.

Application Requirements

All applicants are required to provide the following documentation with their bursary application:

- a completed application form;
- proof of Yukon residency. This can take the form of a rental agreement covering the period of study, pay stubs or bills that show the applicant’s name and a Yukon address; and
- proof of enrolment (which shows the course tuition) in an Early Childhood Education course(s) at a recognized, accredited post-secondary institution.

Applicants may also submit receipts for expenses related to courses (including textbooks, technology fees and student union fees, but not including application fees).

Students who have already completed a course(s) for which a bursary was received must submit an official transcript from their post-secondary institution before any new

bursary funds will be awarded to them. It is the student's responsibility to order their transcript and submit it to the Child Care Services Unit. The Child Care Services Unit will not "hold" bursaries for students while waiting for official transcripts.

Students taking courses through Yukon College in Whitehorse must apply for financial support from the College before applying for a bursary under this program. Students must note in their application documents any funding they will be receiving from Yukon College to support their Early Childhood studies. Students in rural Yukon communities are not required to apply for financial support from Yukon College before applying for this bursary; however, any funding that is being received from the College must be disclosed.

Incomplete applications will be returned to the applicant. Should the applicant later submit a complete application to the Child Care Services Unit, the application will be considered at that time, subject to available funding.

Applicants who submit inaccurate information as part of their application package will have to repay any funding that has been granted and will not have access to further funding under this program.

Application Deadlines

Applications for bursaries for approved courses in Early Childcare Education at recognized, accredited post-secondary institutions will be received and processed on an on-going basis. Part-time bursaries will be awarded on a first-come, first-served basis each year (from April 1 of one year until March 31 of the next) until funds are no longer available. The final date for application submissions is the last business day of March. All applicants will be notified in writing whether their application has been approved.