

INFORMATION CERTIFICATE

Section A: This section to be completed by the person requesting the certificate

1. Condominium corporation name			
2. Name of person requesting the certificate (print full name)			
3. Contact information of the person requesting the certificate			
Contact person			
Number	Street Name	Apartment/Unit Number	Postal Code
City	Territory/Province		P.O. Box Number
Phone	Email	Fax Number	
4. The person making the request is the			
<input type="checkbox"/> Unit owner <input type="checkbox"/> Purchaser <input type="checkbox"/> Mortgagee			
5. Please provide the information requested in each of the checked boxes below regarding the condominium corporation and/or unit no. _____.			

Note: The corporation may charge a fee of not more than \$50 for providing an information certificate and may refuse to issue the certificate until the fee is paid. *Condominium General Regulation s. 9.*

Section B: This section (column) to be completed by the person requesting the certificate.

The person making the request for information must check the box(es) if information being sought from the condominium corporation.

Section C: This section (column) to be completed by the corporation.

If a box in the left column is checked, the condominium corporation must complete the applicable section and return the certificate with the information or copies requested within one week of receiving the request.

<input type="checkbox"/>	The monthly condo fee for the unit is \$ _____
<input type="checkbox"/>	The amount the unit owner owes to the corporation, other than an amount paid into court or to the corporation in trust under s. 166 of the <i>Condominium Act, 2015</i> (the Act), is \$ _____ <i>[attach copies of any documentation related to current amounts owing]</i>
<input type="checkbox"/> Are there any agreements under which the unit owner takes responsibility for expenses relating to alterations to their unit, the common property or the common assets?	<input type="checkbox"/> No <input type="checkbox"/> Yes <i>[attach copies of all agreements]</i>

<input type="checkbox"/>	The amount the unit owner is obligated to pay in the future for a special levy that has already been approved, and the date by which the payment is to be made is \$ _____ by YYYY / MM / DD												
<input type="checkbox"/>	The amount by which the expenses of the corporation for the current fiscal year are expected to exceed the expenses budgeted for the fiscal year is \$ _____												
<input type="checkbox"/>	The amount in the reserve fund (if any) minus any expenditures that have already been approved but not yet taken from the fund is \$ _____												
<input type="checkbox"/>	The number of units in the condominium that are rented is _____												
<input type="checkbox"/>	Are there any amendments to the bylaws passed by a special resolution that are not yet filed in the Land Titles Office? <input type="checkbox"/> No <input type="checkbox"/> Yes [attach copies of all amendments]												
<input type="checkbox"/>	Are there any resolutions passed by a special resolution or unanimous resolution that are required to be filed in the Land Titles Office but that have not yet been filed? <input type="checkbox"/> No <input type="checkbox"/> Yes [attach copies of all resolutions]												
<input type="checkbox"/>	Has any notice been given for a special resolution or unanimous resolution that has not been voted on? <input type="checkbox"/> No <input type="checkbox"/> Yes [attach copies of all notices]												
<input type="checkbox"/>	Are there any court proceeding or arbitration in which the corporation is a party and any unsatisfied judgments or orders against the corporation? <input type="checkbox"/> No <input type="checkbox"/> Yes [attach separate page(s) with information]												
<input type="checkbox"/>	Have any notices or work orders been received by the corporation that remain outstanding for the unit, the common property or the common assets? <input type="checkbox"/> No <input type="checkbox"/> Yes [attach copies of all notices or work orders]												
<input type="checkbox"/>	Provide information as to the corporation's statutory status. <input type="checkbox"/> The corporation is a pre-existing condominium within the meaning of s. 239 (1) of the <i>Condominium Act, 2015</i> ; the following formative documents: <table style="margin-left: 40px;"> <thead> <tr> <th></th> <th>Plan</th> <th>Declaration</th> <th>Bylaws</th> </tr> </thead> <tbody> <tr> <td>Comply with the Act</td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>Comply with the former Act</td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> </tbody> </table> <input type="checkbox"/> par. 129(1)(b) and s. 157 and 158 of the Act do not apply until October 1, 2027 and, where applicable, the corporation passed its last special resolution on YYYY / MM / DD extending the time period to YYYY / MM / DD <input type="checkbox"/> s. 142 to 144 and 146 to 152 of the Act do not apply to the condominium until April 1, 2024 <input type="checkbox"/> s. 17 of the former Act applies and s. 171 and 181 of the Act do not apply to the condominium until YYYY / MM / DD OR <input type="checkbox"/> The corporation is governed in all respects by the <i>Condominium Act, 2015</i> .		Plan	Declaration	Bylaws	Comply with the Act	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Comply with the former Act	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Plan	Declaration	Bylaws										
Comply with the Act	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>										
Comply with the former Act	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>										

Provide copies of:	
<input type="checkbox"/> The financial statements of the corporation approved at the most recently held annual general meeting.	<i>[attach copies]</i> If a copy is not attached, provide reason:
<input type="checkbox"/> The financial statements of the corporation approved at the four preceding annual general meetings.	<i>[attach copies]</i> If a copy is not attached, provide reason:
<input type="checkbox"/> The budget of the corporation approved at the most recently held annual general meeting.	<i>[attach copies]</i> If a copy is not attached, provide reason:
<input type="checkbox"/> The budget of the corporation approved at the four preceding annual general meetings.	<i>[attach copies]</i> If a copy is not attached, provide reason:
<input type="checkbox"/> The rules of the corporation.	<i>[attach copies]</i>
<input type="checkbox"/> The current annual budget of the corporation.	<i>[attach copies]</i>
<input type="checkbox"/> The most recent reserve fund study, if any, obtained by the corporation under s. 157 of the Act.	<i>[attach copies]</i>

Section D: To be completed by the corporation.

Note: The information in an information certificate is binding on the corporation in its dealings with a person who relied on the certificate and acted reasonably in doing so.

6. The corporation certifies that the information provided in this information certificate is correct as of **YYYY / MM / DD**

Signature of authorized signatory

Name and title of authorized signatory